



Purchase Tickets and Apply Discounts at Checkout

1. Browse ticket options and see your order summary by selecting the Tickets tab.

The screenshot shows the Muse website interface. The 'Tickets' tab is selected and highlighted with a red circle. The 'Order Summary' panel on the right shows a cart icon and the text 'Cart is empty'. The 'Cart Subtotal' is \$0.00, and there is a 'Pay Now' button. A 'Submit feedback' button is visible on the right side of the page.

Muse Portal **AF**

New Sale Museum Entry Transactions Schedule Floor Admin

Tickets Programs Memberships Merchandise Café Donation Gift Card Other

Connected

Q Search... 9/17/2026

General Admission

Adult	Child (Under 13)	Field Trip - Chaperone
Adult Admission \$15.00	Under 13 child admission \$10.00	Chaperone \$7.00
- 0 +	- 0 +	- 0 +

Field Trip - Student	Field Trip - Teacher	Infant (under 1)
used for Field trip onsite checkin and payment \$5.00	Teachers \$0.00	Child under 1 \$0.00
- 0 +	- 0 +	- 0 +

Senior (65+)
Senior (65+) \$12.00
- 0 +

Exhibitions / Other

Order Summary Add Member Details

Cart is empty

Cart Subtotal \$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

2. Add any tickets to your cart to get started.

The screenshot shows the Muse website interface. The 'Tickets' tab is selected and highlighted with a red circle. The 'Order Summary' panel on the right shows a cart icon and the text 'Cart is empty'. The 'Cart Subtotal' is \$0.00, and there is a 'Pay Now' button. A 'Submit feedback' button is visible on the right side of the page.

Connected

Q Search... 9/17/2026

General Admission

Adult	Child (Under 13)	Field Trip - Chaperone
Adult Admission \$15.00	Under 13 child admission \$10.00	Chaperone \$7.00
- 0 +	- 0 +	- 0 +

Field Trip - Student	Field Trip - Teacher	Infant (under 1)
used for Field trip onsite checkin and payment \$5.00	Teachers \$0.00	Child under 1 \$0.00
- 0 +	- 0 +	- 0 +

Senior (65+)
Senior (65+) \$12.00
- 0 +

Exhibitions / Other

Order Summary Add Member Details

Cart is empty

Cart Subtotal \$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

3. Increase the ticket quantity to make sure everyone is covered.

Connected

Search...

9/17/2026

General Admission

Adult
Adult Admission

\$15.00

-1+

Child (Under 13)
Under 13 child admission

\$10.00

-0+

Field Trip - Chaperone
Chaperone

\$7.00

-0+

Field Trip - Student
used for Field trip onsite checkin
and payment

\$5.00

-0+

Field Trip - Teacher
Teachers

\$0.00

-0+

Infant (under 1)
Child under 1

\$0.00

-0+

Senior (65+)
Senior (65+)

\$12.00

-0+

4. Type in the number of tickets you need for your visit.

use

New Sale

Museum Entry

Transactions

Tickets

Programs

Memberships

Merchandise

C

Connected

Search...

General Admission

Child (Under 13)

Input count

1

Cancel

Update Cart

General Admission

Adult
Adult Admission

\$15.00

-2+

Child (Under 13)
Under 13 child admission

\$10.00

-0+

Field Trip - Chaperone
Chaperone

\$7.00

-0+

Field Trip - Student
For Field trip onsite checkin

\$5.00

-0+

Field Trip - Teacher
Teachers

\$0.00

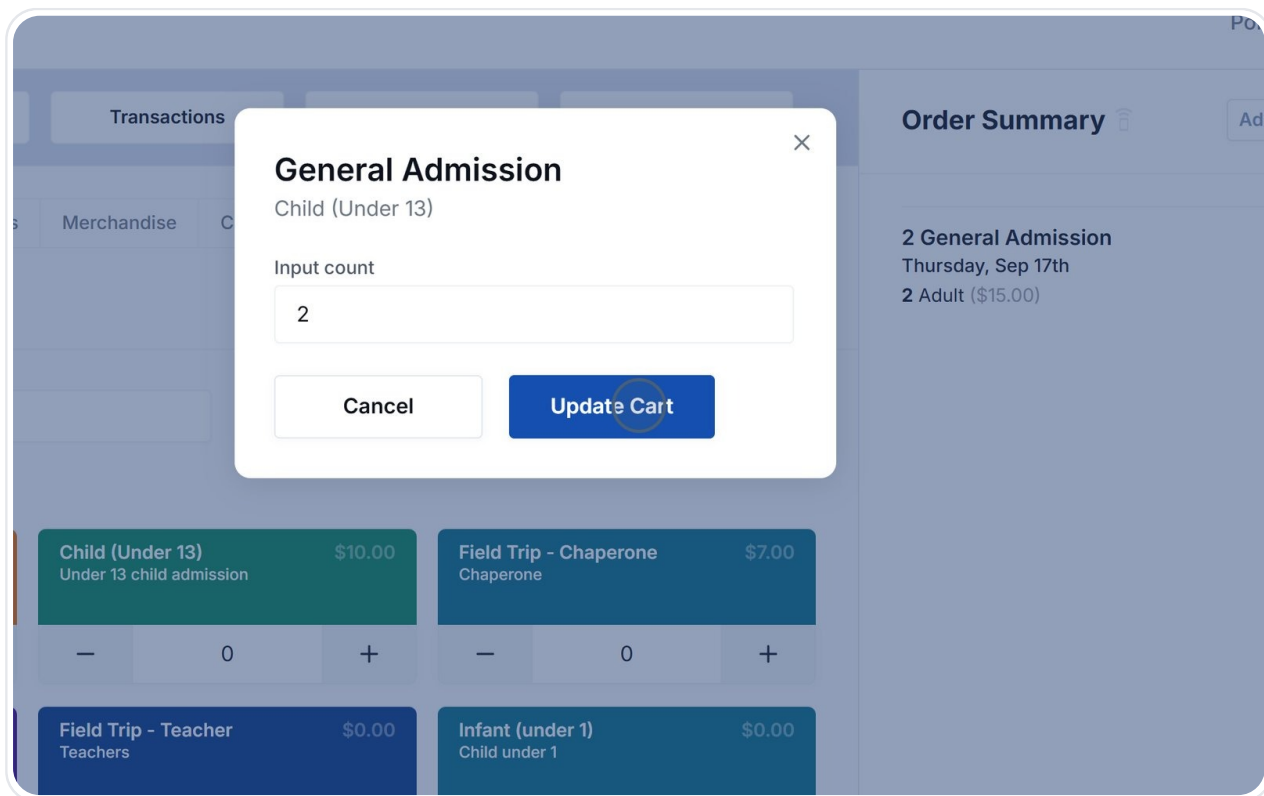
-0+

Infant (under 1)
Child under 1

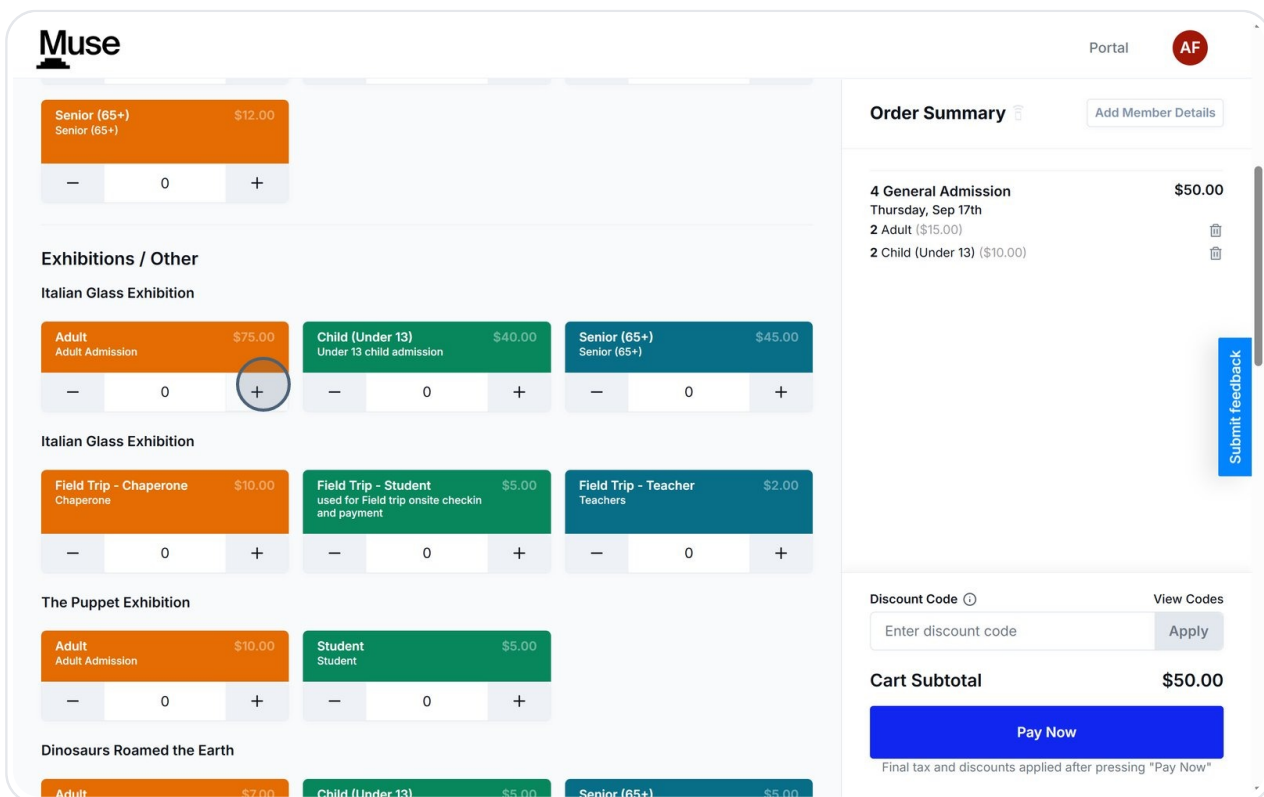
\$0.00

-0+

5. Click Update Cart to confirm your changes and see totals refresh instantly.



6. Reserve tickets from any other offering by adding it to your order.



7. Add and customize a Package

Adult
Adult Admission

\$7.00

Child (Under 13)
Under 13 child admission

\$5.00

Senior (65+)
Senior (65+)

\$5.00

-

0

+

-

0

+

-

0

+

Packages

GA + Guided Tour Package
Enjoy standard Admission to The Muse...

Choose Your Own Adventure
Design your perfect day at The Museum...

From: \$0.00

>

From: \$0.00

>

Experience

Guided Tours

Adult
Adult Admission

\$25.00

Child (Under 13)
Under 13 child admission

\$10.00

Senior (65+)
Senior (65+)

\$15.00

TIME

▼

TIME

▼

TIME

▼

8.

Muse

Portal AF

Adult
Adult Admission

\$7.00

-

0

+

Packages

GA + Guided Tour Package
Enjoy standard Admission to The Muse...

From: \$0.00

>

Experience

Guided Tours

Adult
Adult Admission

\$25.00

TIME

▼

-

0

+

Student
Student

\$15.00

TIME

▼

GA + Guided Tour Package

Package Includes

General Admission

▼

Experience - Guided Tours

▼

12:00 pm - 1:30 pm

▼

Select your Tickets

Adult
Adult Admission

\$10.00

-

0

+

Child (Under 13)
Under 13 child admission

\$10.00

-

0

+

Senior (65+)
Senior (65+)

\$10.00

-

0

+

Tickets Total

\$0.00

Cancel

Add Tickets

Add Member Details

Session \$50.00

(\$10.00)

Exhibition \$75.00

Submit feedback

View Codes

code Apply

\$125.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

9. Choose your preferred time slot for Experiences

Muse
experience

Guided Tours

Adult
Adult Admission \$25.00

TIME

0

Child (Under 13)
Under 13 child admission \$10.00

TIME

0

Senior (65+)
Senior (65+) \$15.00

TIME

0

Student
Student \$15.00

TIME

0

History of The Muse Collective Short Film

Adult
Adult Admission \$10.00

TIME

0

Child (Under 13)
Under 13 child admission \$10.00

TIME

0

Senior (65+)
Senior (65+) \$10.00

TIME

0

Student
Student \$10.00

TIME

0

Order Summary

4 General Admission
Thursday, Sep 17th
2 Adult (\$15.00)
2 Child (Under 13) (\$10.00)

\$50.00

1 Italian Glass Exhibition
Thursday, Sep 17th
1 Adult (\$75.00)

\$75.00

2 GA + Guided Tour Package
Thursday, Sep 17th
1 Adult (\$10.00)
1 Child (Under 13) (\$10.00)
--Package Inclusions

\$20.00

General Admission
Experience - Guided Tours - 12:00 pm

Discount Code

Enter discount code

Apply

View Codes

Cart Subtotal

\$145.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

10. Change the date to sell for events on future dates

Muse

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Q Search...

9/17/2026

General Admission

Adult
Adult Admission \$15.00

2

Child (Under 13)
Under 13 child admission \$10.00

2

Field Trip - Chaperone
Chaperone \$7.00

0

Field Trip - Student
used for Field trip onsite checkin and payment \$5.00

0

Field Trip - Teacher
Teachers \$0.00

0

Infant (under 1)
Child under 1 \$0.00

0

Senior (65+)
Senior (65+) \$12.00

0

Exhibitions / Other

Order Summary

2 Guided Tours
Thursday, Sep 17th 10:00 am
2 Adult (\$25.00)

\$50.00

4 General Admission
Thursday, Sep 17th
2 Adult (\$15.00)
2 Child (Under 13) (\$10.00)

\$50.00

1 Italian Glass Exhibition
Thursday, Sep 17th
1 Adult (\$75.00)

\$75.00

2 GA + Guided Tour Package
Thursday, Sep 17th
1 Adult (\$10.00)
1 Child (Under 13) (\$10.00)
--Package Inclusions

\$20.00

General Admission
Experience - Guided Tours - 12:00 pm

Discount Code

Enter discount code

Apply

View Codes

Cart Subtotal

\$195.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

11.

Muse

0

+

0

+

0

+

Field Trip - Student

used for Field trip onsite checkin and payment

\$5.00

Field Trip - Teacher

Teachers

\$0.00

Infant (under 1)

Child under 1

\$0.00

0

+

0

+

0

+

Senior (65+)

Senior (65+)

\$12.00

0

+

Events

Halloween Spooktacular

Adult

Adult Admission

\$40.00

0

+

Exhibitions / Other

Italian Glass Exhibition

Adult

Adult Admission

\$75.00

Child (Under 13)

Under 13 child admission

\$40.00

Senior (65+)

Senior (65+)

\$45.00

0

+

0

+

0

+

Portal

AF

Order Summary

Add Member Details

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

\$50.00

4 General Admission

Thursday, Sep 17th

2 Adult (\$15.00)

2 Child (Under 13) (\$10.00)

\$50.00

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

\$75.00

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

--Package Inclusions

General Admission

Experience - Guided Tours - 12:00 pm

\$20.00

Discount Code

View Codes

Enter discount code

Apply

Cart Subtotal

\$195.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

12. Remove unwanted ticket items from your order with a single click.

0

+

0

+

0.00

+

Infant (under 1)

Child under 1

\$0.00

0

+

Portal

AF

Order Summary

Add Member Details

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

\$50.00

4 General Admission

Thursday, Sep 17th

2 Adult (\$15.00)

2 Child (Under 13) (\$10.00)

\$50.00

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

\$75.00

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

\$40.00

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

\$20.00

Submit feedback

13. Delete any ticket group from your order for a quick adjustment.

on

\$10.00

+

Field Trip - Chaperone

Chaperone

\$7.00

—

0

+

\$0.00

+

Infant (under 1)

Child under 1

\$0.00

—

0

+

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

2 General Admission

Thursday, Sep 17th

2 Child (Under 13) (\$10.00)

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

3 General Admission

Saturday, Oct 31st

3 Child (Under 13) (\$10.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Discount Code ⓘ

View Codes

Enter discount code

Apply

Cart Subtotal

\$235.00

Submit feedback

14. Explore available discount codes to maximize your savings.

on

\$10.00

+

Field Trip - Chaperone

Chaperone

\$7.00

—

0

+

\$0.00

+

Infant (under 1)

Child under 1

\$0.00

—

0

+

Thursday, Sep 17th

1 Adult (\$75.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

--Package Inclusions

General Admission

Experience - Guided Tours - 12:00 pm

Discount Code ⓘ

View Codes

Enter discount code

Apply

Cart Subtotal

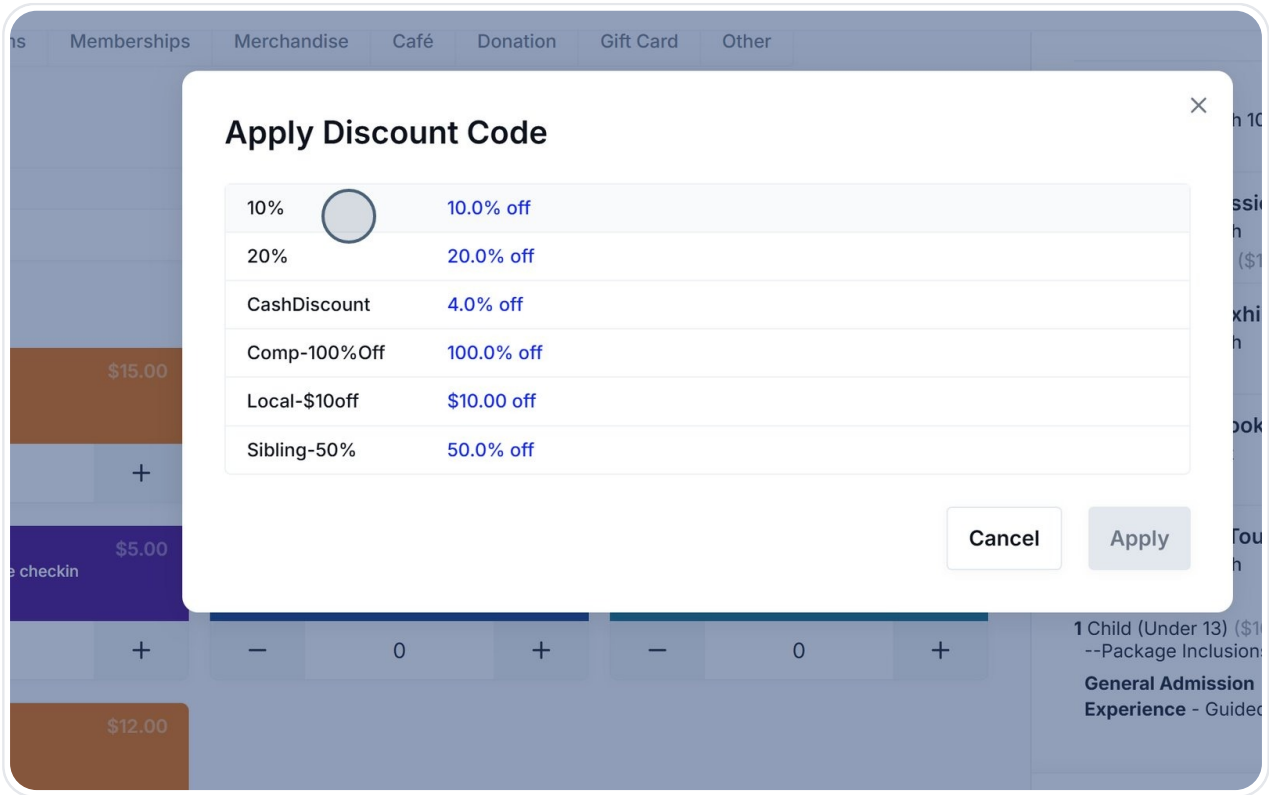
\$205.00

Pay Now

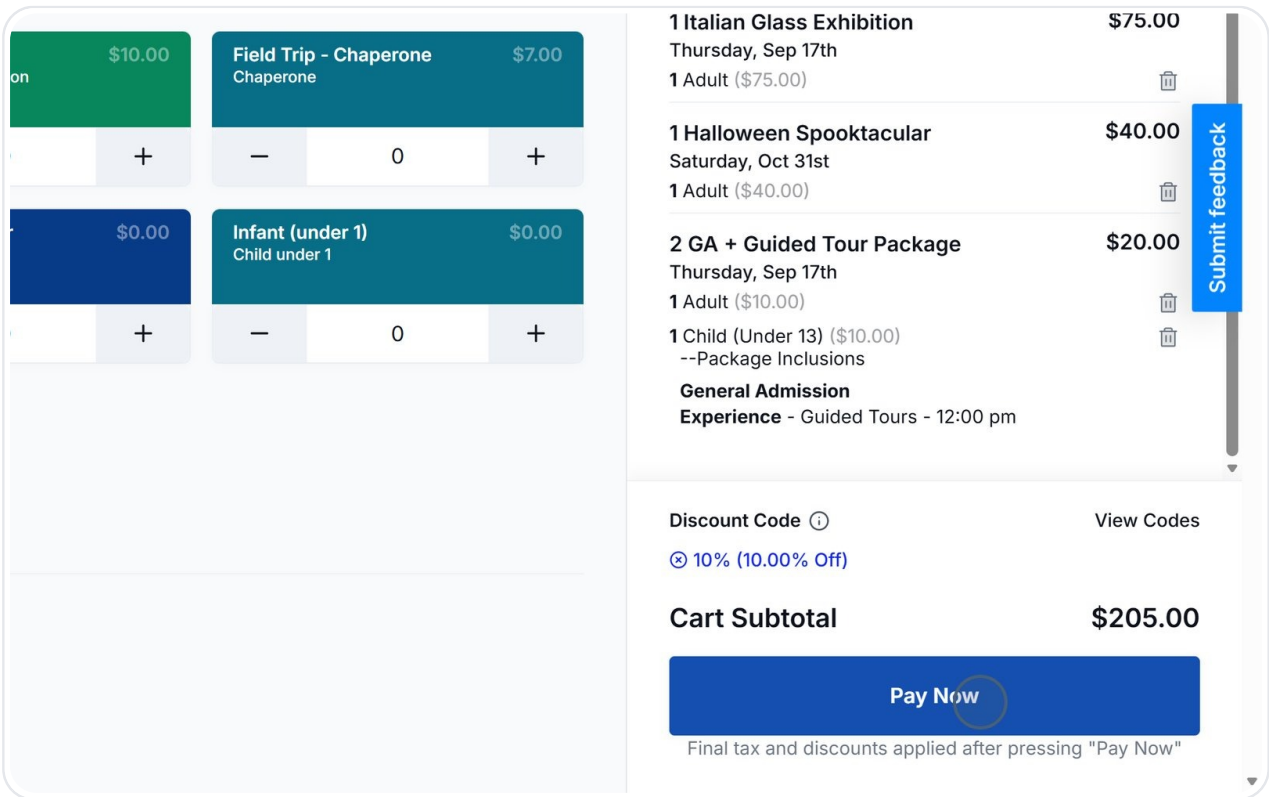
Final tax and discounts applied after pressing "Pay Now"

Submit feedback

15. Choose the best discount for your order—such as 10% off—to save instantly.



16. Proceed to checkout with 'Pay Now' to finalize your ticket purchase.



17. Tap here to review the discounts before paying.

Subtotal

\$205.00

Discounts

- \$20.50

10% (10.00% Off)

Tax

\$6.46

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

18. Check applied discounts to ensure your savings are active.

Subtotal

\$205.00

Discounts

- \$20.50

10% (10.00% Off)

Tax

\$6.46

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

2 Guided
Thursday,
2 Adult (\$

2 Genera
Thursday,
2 Child (U

1 Italian C
Thursday,
1 Adult (\$

1 Hallowe
Saturday,
1 Adult (\$

2 GA + G
Thursday,
1 Adult (\$1

1 Child (Ur
--Packag

General
Experier

19. Click on Tax to review how taxes affect your total amount due.

Subtotal

\$205.00

Discounts

- \$20.50

10% (10.00% Off)

Tax

\$6.46

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

2 Gu

Thurs

2 Adu

2 Ge

Thurs

2 Chil

1 Itali

Thurs

1 Adu

1 Hal

Satur

1 Adu

2 GA

Thurs

1 Adu

1 Chil

--Pa

Gen

Exp

Disco

20. Apply a gift card code here for additional payment flexibility.

Subtotal

\$205.00

Discounts

- \$20.50

10% (10.00% Off)

Tax

\$6.46

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

Use multiple payment methods

← Edit Order

21. Select Cash as your payment method to finalize this transaction.

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

\$

Cash

Card

Other

[Use multiple payment methods](#)

←

Edit Order

22. Choose from one of the options that works best for the customer

Subtotal

Discounts

10% (10.00% Off)

Tax

Final Total

Amount Due

Enter gift card code

\$190.96

Amount due

+\$0.04

Cash rounding

Cash total

\$191.00

Select the amount of cash that the customer handed you

Exact cash

\$191.00

Nearest amount

\$200.00

Custom

Enter custom amount

Guided Tours

Thursday, Sep 17th 10:00

Adult (\$25.00)

General Admission

Thursday, Sep 17th

Child (Under 13) (\$10.00)

Italian Glass Exhibit

Thursday, Sep 17th

Adult (\$75.00)

Halloween Spooktacular

Saturday, Oct 31st

Adult (\$40.00)

GA + Guided Tour Package

Thursday, Sep 17th

Adult (\$10.00)

Child (Under 13) (\$10.00)

-Package Inclusions

General Admission

Experience - Guided Tour

View online

23.

The screenshot shows the Muse checkout page. A modal is open for calculating change. The modal displays the following information:

- Amount due:** \$190.96
- Cash rounding:** +\$0.04
- Cash total:** \$191.00
- Instruction:** Enter the amount of cash that the customer handed you
- Custom amount:** \$0.00 (input field)
- Button:** Calculate change

The background shows the checkout summary with items like Guided Tours, General Admission, Italian Glass Exhibition, Halloween Spooktacular, and GA + Guided Tour Package. The Cart Subtotal is \$205.00. A 'Pay Now' button is visible at the bottom right of the modal.

24. Select Card to pay quickly and securely with credit or debit.

The screenshot shows the Muse checkout page with the payment method selection screen. The screen displays the following information:

- Final Total:** \$190.96
- Amount Due:** \$190.96
- Gift Card Code:** Enter gift card code (input field) with an **Apply** button.
- Payment Methods:** Three blue buttons labeled **Cash** (with a dollar sign icon), **Card** (with a credit card icon and a green circle highlight), and **Other** (with a building icon).
- Link:** [Use multiple payment methods](#)
- Button:** [← Edit Order](#)

25. Click Other to enter the card number manually or pay by Check

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

Use multiple payment methods

← Edit Order

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

--Package Inclusions

General Admission

Experience - Guided Tour

Discount Code ⓘ

⊖ 10% (10.00% Off)

Cart Subtotal

Pa

Final tax and discounts ap

26.

total

ounts

(10.00% Off)

Total

Amount Due

Enter gift card code

Apply

Cash

Card

Other

Other Payment Options

☒ Manual Card

☐ Check

Cancel

Select

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

2 General Admission

Thursday, Sep 17th

2 Child (Under 13) (\$10.00)

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

--Package Inclusions

General Admission

27.

Subtotal

Discounts

10% (10.00% Off)

Tax

Final Total

Amount Due

Enter gift card code

Enter Card Details

Card number

1234 1234 1234 1234

Expiry

MM / YY

CVC

CVC

Confirm

Order Summary

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

2 General Admission

Thursday, Sep 17th

2 Child (Under 13) (\$10.00)

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

28.

Subtotal

Discounts

10% (10.00% Off)

Tax

Final Total

Amount Due

Enter gift card code

Apply

Other Payment Options

☐ Manual Card

☒ Check

Cancel

Select

Order Summary

2 Guided Tours

Thursday, Sep 17th 10:00 am

2 Adult (\$25.00)

2 General Admission

Thursday, Sep 17th

2 Child (Under 13) (\$10.00)

1 Italian Glass Exhibition

Thursday, Sep 17th

1 Adult (\$75.00)

1 Halloween Spooktacular

Saturday, Oct 31st

1 Adult (\$40.00)

2 GA + Guided Tour Package

Thursday, Sep 17th

1 Adult (\$10.00)

1 Child (Under 13) (\$10.00)

--Package Inclusions

29.

total

counts

(10.00% Off)

al Total

mount Due

Enter gift card code

Order Summary

Guided Tours

Thursday, Sep 17th 10:00 am

Adult (\$25.00)

General Admission

Thursday, Sep 17th

Child (Under 13) (\$10.00)

Italian Glass Exhibition

Thursday, Sep 17th

Adult (\$75.00)

Halloween Spooktacular

Saturday, Oct 31st

Adult (\$40.00)

GA + Guided Tour Package

Thursday, Sep 17th

Adult (\$10.00)

Child (Under 13) (\$10.00)

--Package Inclusions

General Admission

Enter Check Details

Amount due

\$190.96

Check Amount*

Check Number*

Reference

e.g., bank info or other reference

Cancel

Complete Transaction

30. Click here to apply Split payments

Final Total

\$190.96

Amount Due

\$190.96

Enter gift card code

Apply

Cash

Card

Other

Use multiple payment methods

← Edit Order

Thursday, Sep 1

2 Child (Under 13)

1 Italian Glass

Thursday, Sep 17

1 Adult (\$75.00)

1 Halloween Sp

Saturday, Oct 31

1 Adult (\$40.00)

2 GA + Guided

Thursday, Sep 17

1 Adult (\$10.00)

1 Child (Under 13)

--Package Incl

General Admis

Discount Code (

⊕ 10% (10.00%)

Cart Subtot

Final tax and d

31.

Subtotal	\$205.00
Discounts 10% (10.00% Off)	-\$20.50
Tax	\$6.46
Final Total	\$190.96

Amount Due**\$190.96**

INPUT FIRST PAYMENT

☒ Cash ☐ Check ☐ Card ☐ Gift Card

Remaining Balance**\$190.96**

[← Back to single payment](#)

32.

Tax	\$6.46
Final Total	\$190.96

Amount Due**\$190.96**

APPLIED PAYMENTS

☒ Cash ☐ Check ☐ Card ☐ Gift Card

Remaining Balance**\$135.96**

[Cancel payment](#)

33.

Final Total

\$190.96

Amount Due

\$190.96

APPLIED PAYMENTS

Cash

\$55.00

Check #12345

\$135.96

Remaining Balance

\$0.00

Finish

Cancel payment

Thurs

2 Child

1 Italia

Thurs

1 Adult

1 Hall

Satur

1 Adult

2 GA

Thurs

1 Adult

1 Child

--Pac

Gene

Discou

10%

Cart

Final

34. This is the data capture you set up in Floor Admin

Muse

Portal

AF

New Sale

Museum Entry

Tickets

Programs

Membership

Connected

Search...

General Admission

Adult Admission \$15.00

Field Trip - Student \$5.00

Field Trip - Teacher \$0.00

Infant (under 1) \$0.00

Senior (65+) \$12.00

Exhibitions / Other

Transaction Completed

Ask the customer for their information

Customer Information

ZIP code

32246

Finish

Cart is empty

Cart Subtotal \$0.00

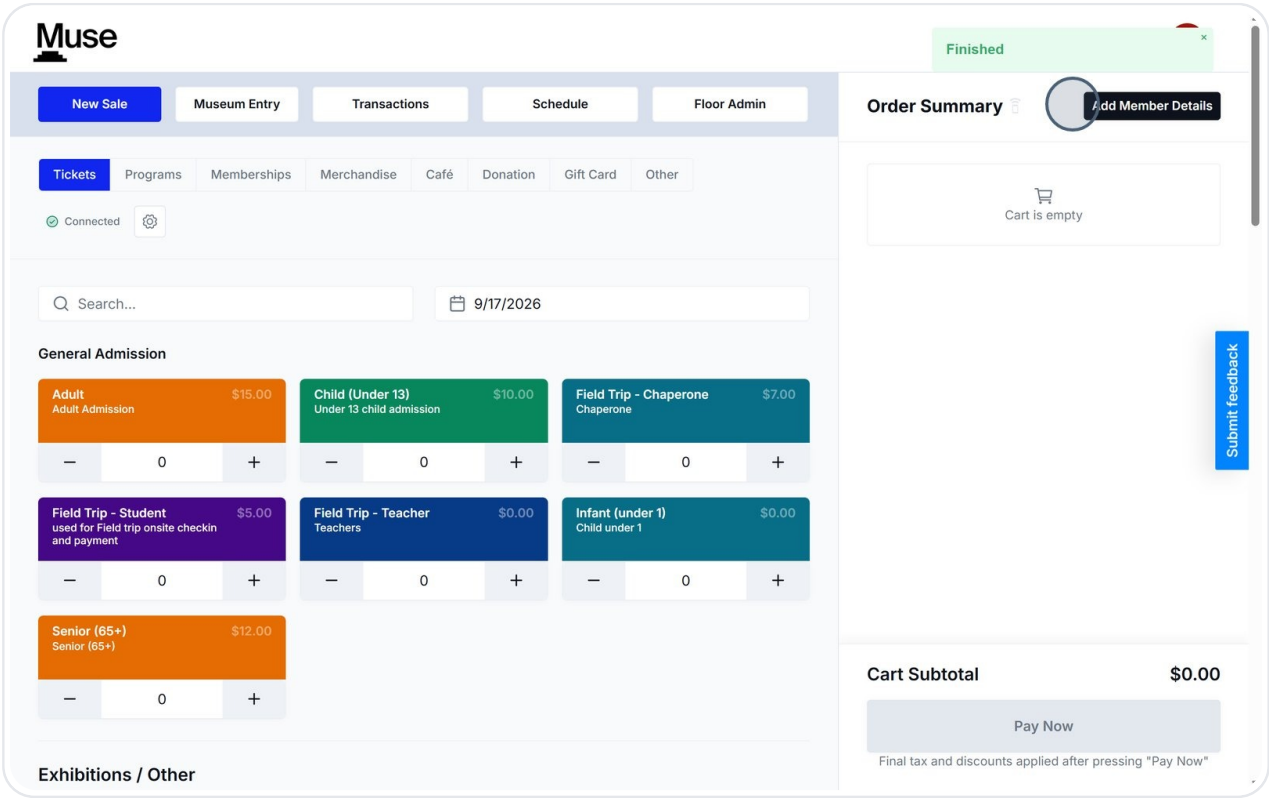
Pay Now

Final tax and discounts applied after pressing "Pay Now"

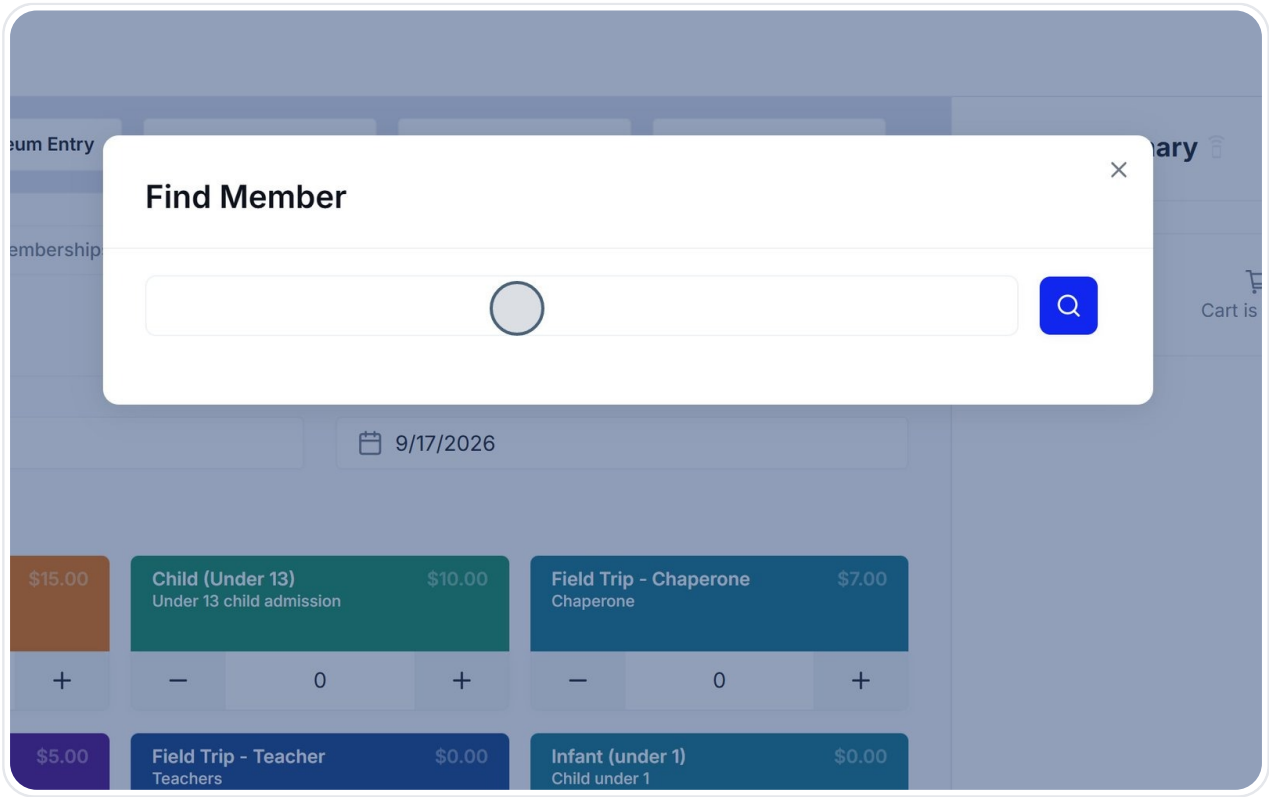
Submit feedback

View online

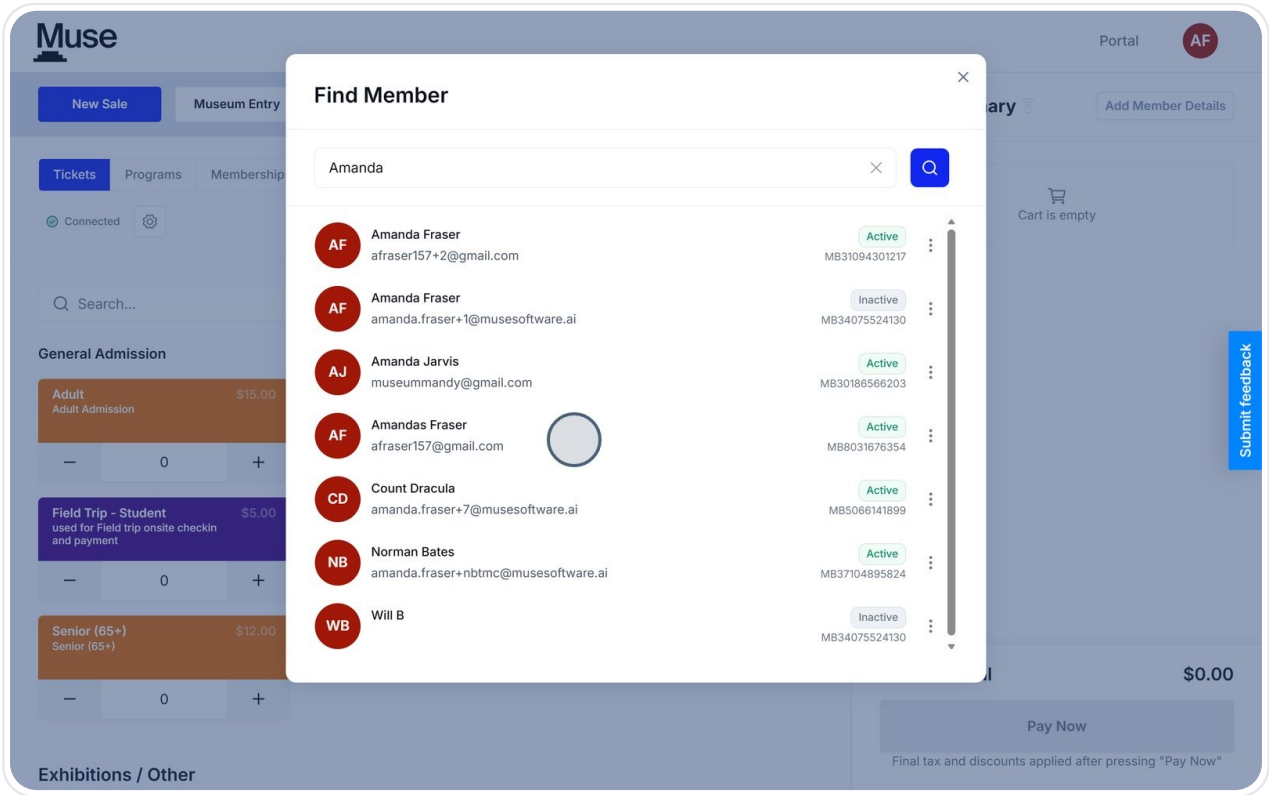
35. Search for and Add a Member to a cart for instant benefit redemption



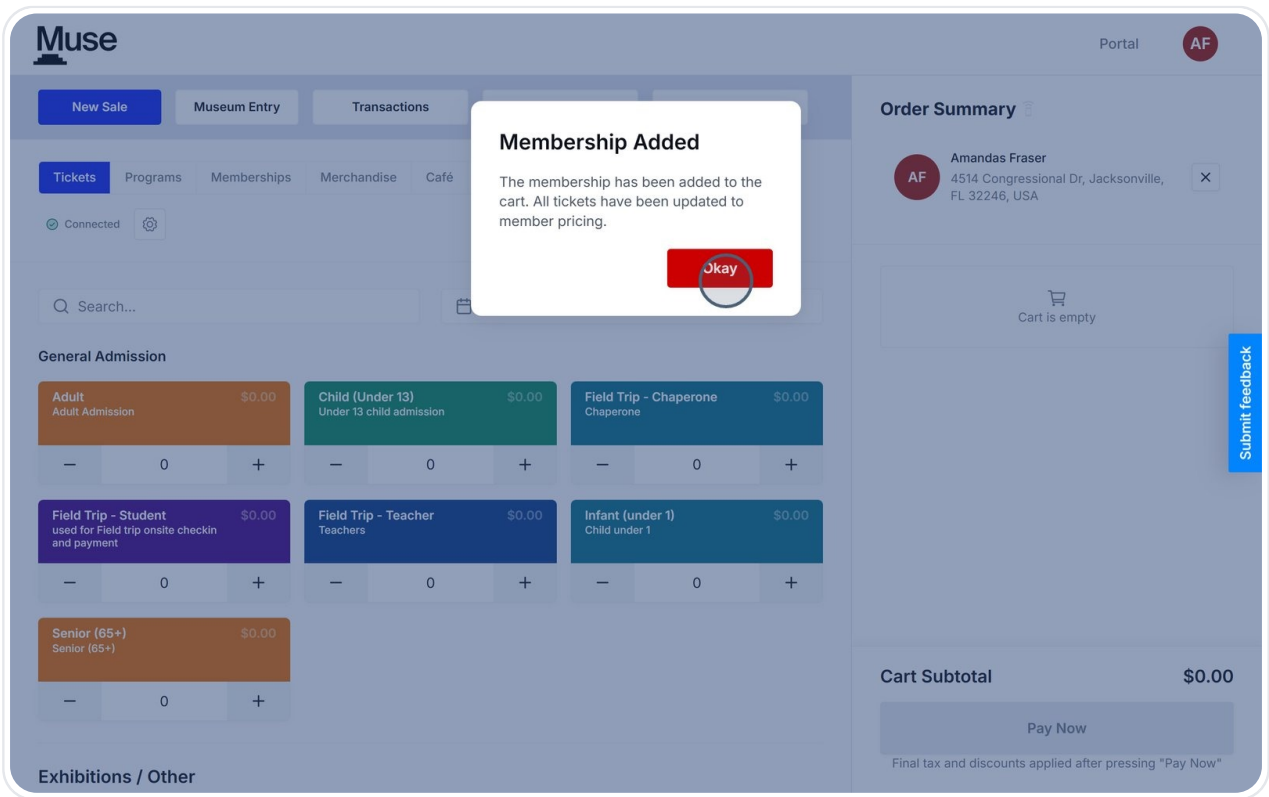
36.



37.



38.



39.

Muse

Portal AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Q Search...

9/17/2026

General Admission

Adult Adult Admission \$0.00

Child (Under 13) Under 13 child admission \$0.00

Field Trip - Chaperone Chaperone \$0.00

Field Trip - Student used for Field trip onsite checkin and payment \$0.00

Field Trip - Teacher Teachers \$0.00

Infant (under 1) Child under 1 \$0.00

Senior (65+) Senior (65+) \$0.00

Exhibitions / Other

Order Summary

AF Amandas Fraser

4514 Congressional Dr, Jacksonville, FL 32246, USA

Cart is empty

Submit feedback

Cart Subtotal \$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

40.

Muse

Portal AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Select a subcategory...

Clear

Q Search...

Bestsellers

DS Dino Sweatshirt

DT Dino Theme Coffee Mug

MC Muse Collective Coffee Mug

MC Muse Collective T-shirt

NM New Mug with Logo

Order Summary

AF Amandas Fraser

4514 Congressional Dr, Jacksonville, FL 32246, USA

Cart is empty

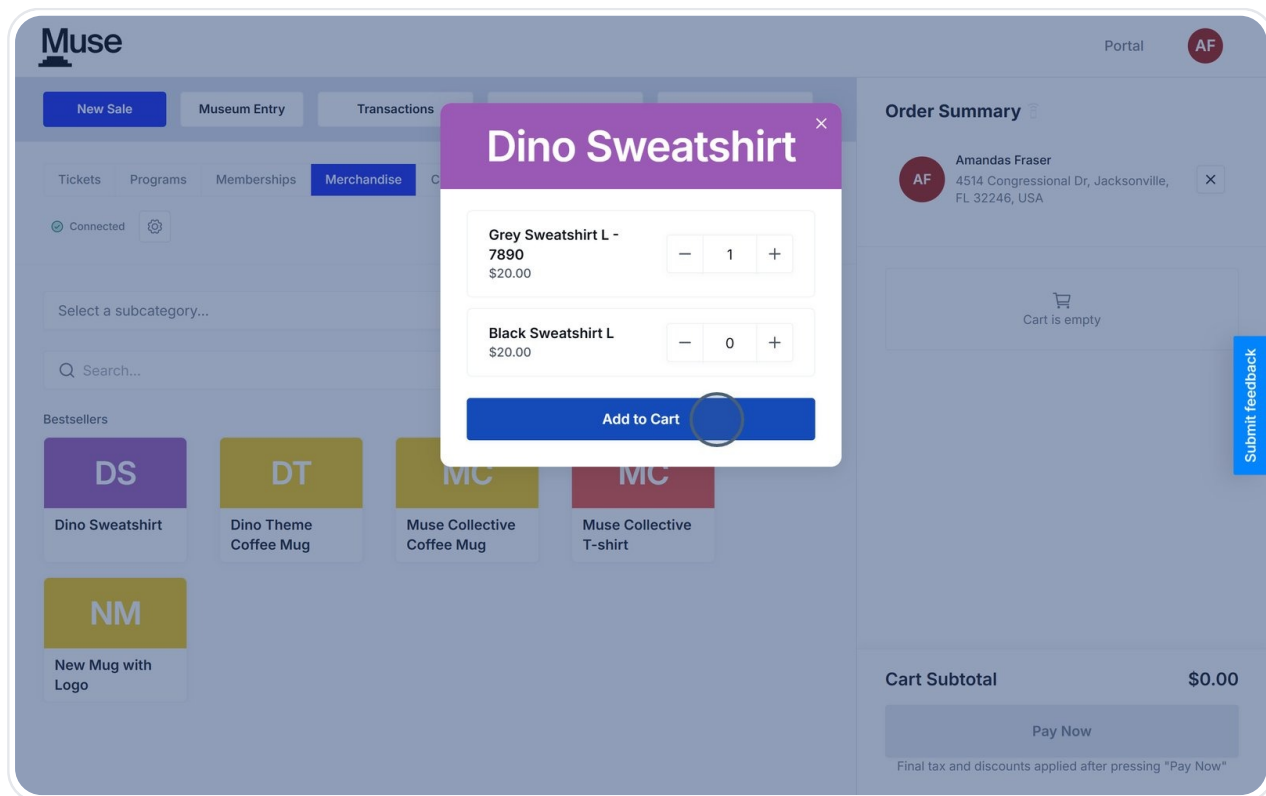
Submit feedback

Cart Subtotal \$0.00

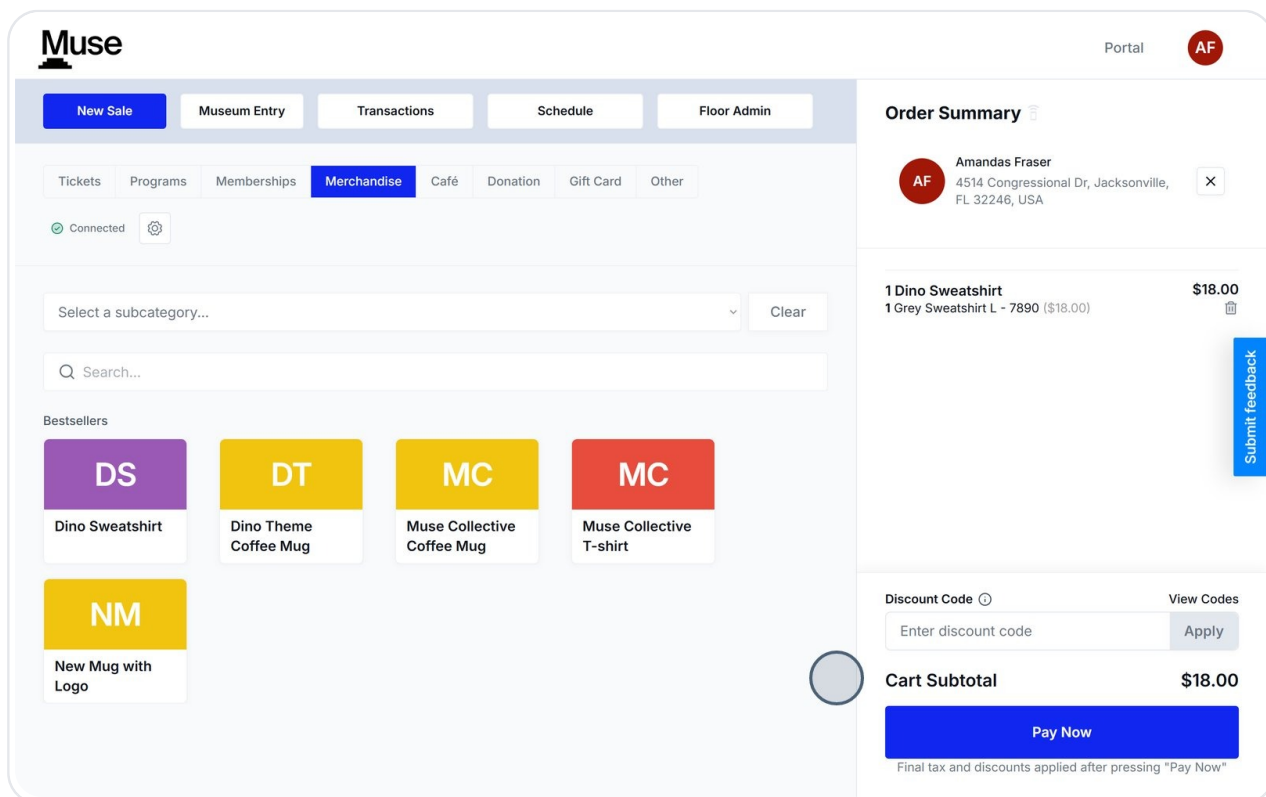
Pay Now

Final tax and discounts applied after pressing "Pay Now"

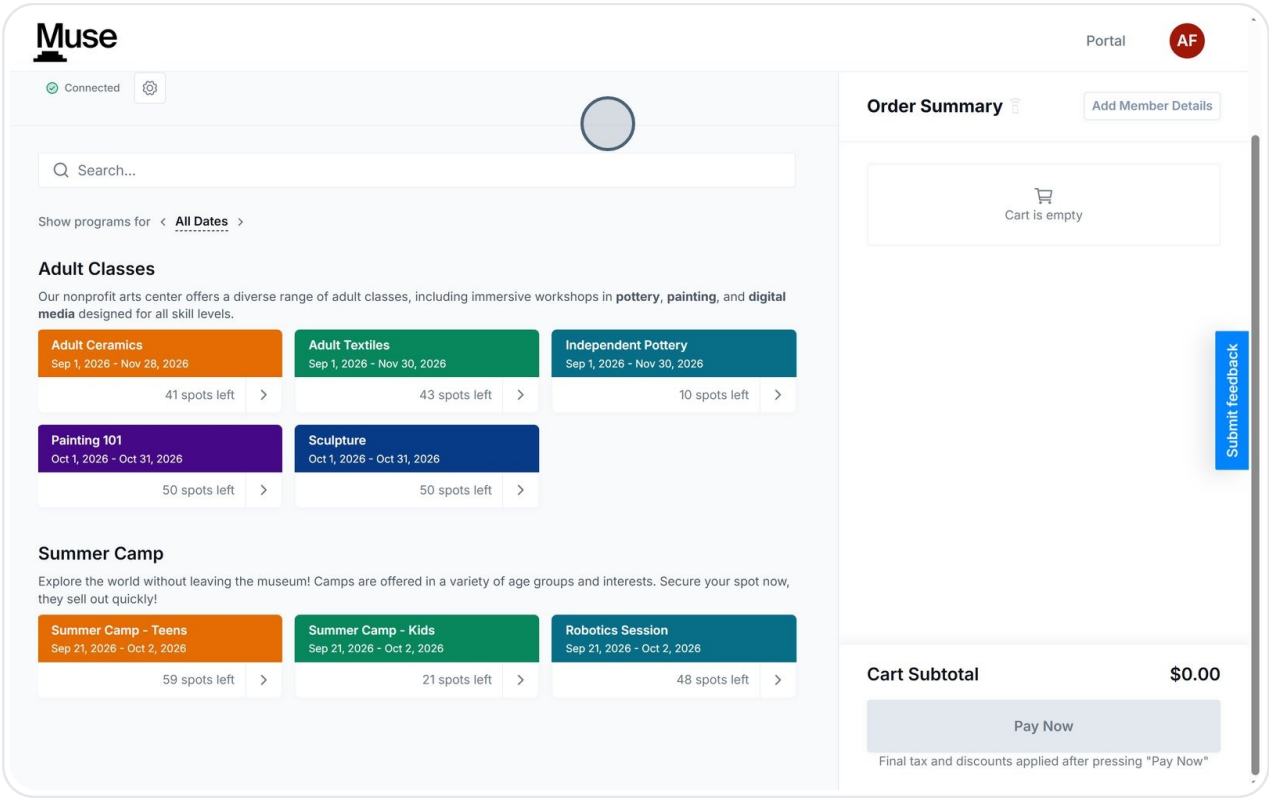
41.



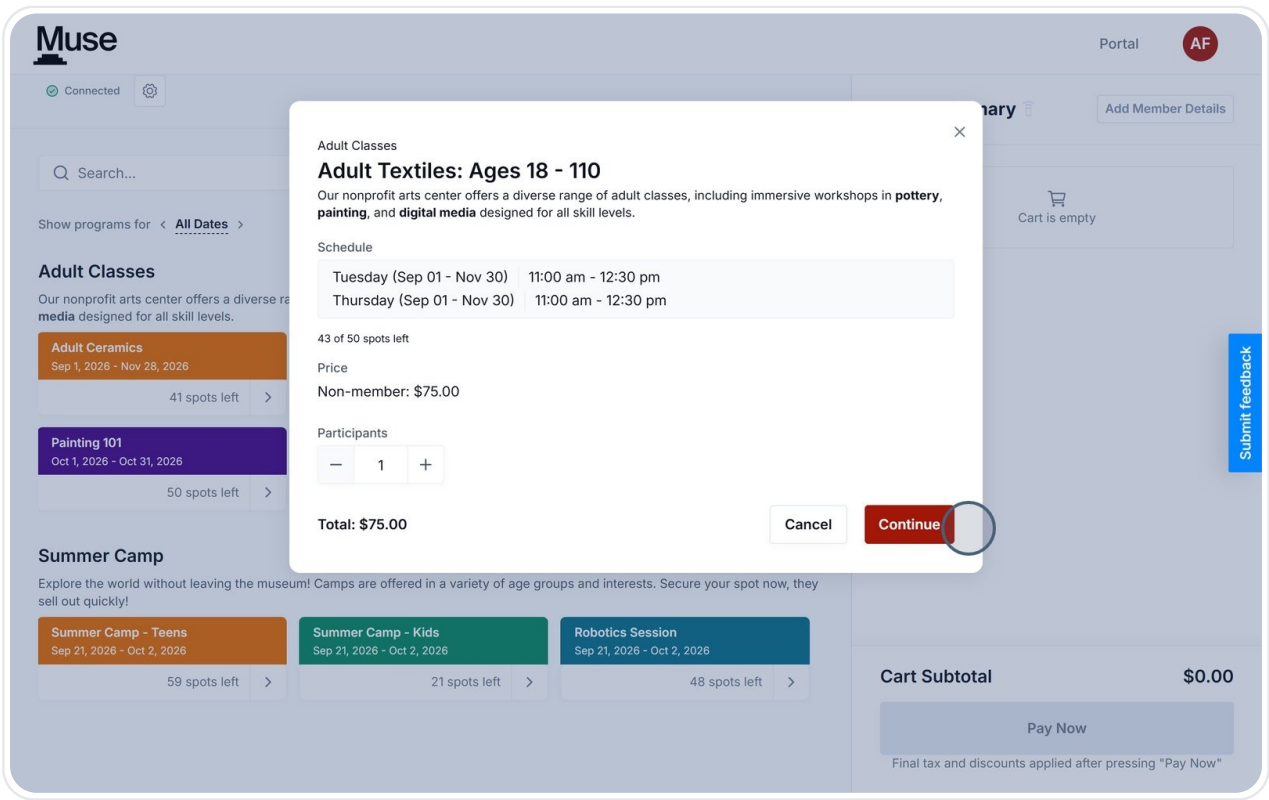
42. The discount is automatically applied



43. You can easily sell Programs from the Museum Floor



44.



45.

The screenshot shows the Muse website interface. A modal form titled 'Adult Classes' and 'Adult Textiles: Ages 18 - 110' is open. The form is for 'Participant 1 of 1'. It includes fields for 'First Name *', 'Last Name *', 'Date of Birth' (with '9/17/2026' entered), 'Participant Email', and 'Participant Phone Number' (with '+1 201-555-0123' entered). At the bottom of the form, it shows 'Total: \$75.00' and buttons for 'Back' and 'Add to Cart'. The background shows the website's navigation bar with 'Muse' logo and links like 'Tickets', 'Programs', 'Memberships', etc. A sidebar on the left lists 'Adult Classes' and 'Summer Camp' with specific programs like 'Adult Ceramics', 'Painting 101', and 'Summer Camp - Teens'.

46. The guest will be emailed a request to log in and complete any additional Forms for the Program to make the checkout process quick and easy

The screenshot shows the Muse website interface with the 'Order Summary' modal open. The 'Order Summary' shows 'Adult Classes' for '\$75.00', specifically 'Adult Textiles Ages 18-110' for '1 Amanda Fraser (\$75.00)'. Below the summary, there's a 'Discount Code' field with a 'View Codes' link and an 'Apply' button. The 'Cart Subtotal' is '\$75.00', and there's a prominent blue 'Pay Now' button. The background shows the website's navigation bar and a sidebar with program listings under 'Adult Classes' (Adult Ceramics, Adult Textiles, Independent Pottery, Painting 101, Sculpture) and 'Summer Camp' (Summer Camp - Teens, Summer Camp - Kids, Robotics Session).

47.

Muse

New Sale Museum Entry Transactions Schedule Floor Admin

Tickets **Programs** Memberships Merchandise Café Donation Gift Card Other

Connected

Search...

Show programs for < All Dates >

Adult Classes

Our nonprofit arts center offers a diverse range of adult classes, including immersive workshops in **pottery**, **painting**, and **digital media** designed for all skill levels.

Adult Ceramics
 Sep 1, 2026 - Nov 28, 2026
 41 spots left

Adult Textiles
 Sep 1, 2026 - Nov 30, 2026
 43 spots left

Independent Pottery
 Sep 1, 2026 - Nov 30, 2026
 10 spots left

48. Selling Memberships allow you to sell any level that you have available

Muse

Portal **AF**

New Sale Museum Entry Transactions Schedule Floor Admin

Tickets Programs **Memberships** Merchandise Café Donation Gift Card Other

Connected

Memberships

Individual
 • 10% discount on food and beverage
 • 10% discount on gift shop purchases
 • 5 one-time use guest passes; members must accompany guests
 • Unlimited Access to the Museum
 • Access to Member's Only Events
 • 10% Off in the Gift Shop and Cafe
 • Access to the annual conference
\$100.00 per year
 Add to Cart

Supporter Membership
 • 10% discount on food and beverage
 • 10% discount on gift shop purchases
 • 5 one-time use guest passes; members must accompany guests
 • Unlimited Access to the Museum
\$200.00 per year
 Add to Cart

Family
 • 10% discount on food and beverage
 • 10% discount on gift shop purchases
 • 2 one-time use guest passes; members must accompany guests
 • Access to Member's Only Events
 • 10% Off in the Gift Shop and Cafe
\$150.00 per year
 Add to Cart

Order Summary Add Member Details

Cart is empty

Cart Subtotal **\$0.00**
 Pay Now
 Final tax and discounts applied after pressing "Pay Now"

Submit feedback

49. Click to include any optional Add-Ons to the membership

Muse

Portal AF

10% discount on food and beverage
10% discount on gift shop purchases
5 one-time use guest passes; members must accompany guests
Unlimited Access to the Museum
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
Access to the annual conference

Supporter Membership

10% discount on food and beverage
10% discount on gift shop purchases
5 one-time use guest passes; members must accompany guests
Unlimited Access to the Museum

Family

10% discount on food and beverage
10% discount on gift shop purchases
2 one-time use guest passes; members must accompany guests
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
10% Birthday Parties
10% of Summer Camps
2 Named Adults, Up to 4 Named Children, 1 Guest Member

Individual + 1

10% discount on food and beverage
10% discount on gift shop purchases
Unlimited Access to the Museum
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
Reciprocal Access to Partner Museums
Unique Member-Only Events
Access to the annual conference

Memberships

Family

MEMBERSHIP DETAILS

\$150.00 per year

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 2 one-time use guest passes; members must accompany guests
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- 10% Birthday Parties
- 10% of Summer Camps
- 2 Named Adults, Up to 4 Named Children, 1 Guest Member

ADD-ONS

☒ **Annual Parking Pass** +\$50.00
Save time and money by adding unlimited parking to your annual membership!

☐ **All Access Pass** +\$75.00
Join to gain access to unique events and early registration options.

Continue — \$150.00

Cart is empty

Submit feedback

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

50.

Muse

Portal AF

10% discount on food and beverage
10% discount on gift shop purchases
5 one-time use guest passes; members must accompany guests
Unlimited Access to the Museum
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
Access to the annual conference

Supporter Membership

10% discount on food and beverage
10% discount on gift shop purchases
5 one-time use guest passes; members must accompany guests
Unlimited Access to the Museum

Family

10% discount on food and beverage
10% discount on gift shop purchases
2 one-time use guest passes; members must accompany guests
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
10% Birthday Parties
10% of Summer Camps
2 Named Adults, Up to 4 Named Children, 1 Guest Member

Individual + 1

10% discount on food and beverage
10% discount on gift shop purchases
Unlimited Access to the Museum
Access to Member's Only Events
10% Off in the Gift Shop and Cafe
Reciprocal Access to Partner Museums
Unique Member-Only Events
Access to the annual conference

Memberships

Family

MEMBERSHIP DETAILS

\$150.00 per year

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 2 one-time use guest passes; members must accompany guests
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- 10% Birthday Parties
- 10% of Summer Camps
- 2 Named Adults, Up to 4 Named Children, 1 Guest Member

ADD-ONS

☐ **Annual Parking Pass** +\$50.00
Save time and money by adding unlimited parking to your annual membership!

☐ **All Access Pass** +\$75.00
Join to gain access to unique events and early registration options.

Continue — \$150.00

Cart is empty

Submit feedback

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

51.

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 5 one-time use guest passes; members must accompany guests
- Unlimited Access to the Museum
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- Access to the annual conference

Supporter Membership

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 5 one-time use guest passes; members must accompany guests
- Unlimited Access to the Museum

Family

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 2 one-time use guest passes; members must accompany guests
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- 10% Birthday Parties
- 10% of Summer Camps
- 2 Named Adults, Up to 4 Named Children

Individual + 1

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- Unlimited Access to the Museum
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- Reciprocal Access to Partner Museums
- Unique Member-Only Events
- Access to the annual conference

Memberships

Primary Member Info

Selected Membership Type

Family

\$150.00 per year

Benefits:

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 2 one-time use guest passes; members must accompany guests
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- 10% Birthday Parties
- 10% of Summer Camps
- 2 Named Adults, Up to 4 Named Children, 1 Guest Member
- 2 adults allowed
- 2 children allowed

Change Membership

First Name

Last Name

Email

Phone Number

+1 201-555-0123

Portal

AF

Add Member Details

Cart is empty

Submit feedback

\$0.00

Pay Now

Points applied after pressing "Pay Now"

52.

Phone Number

+1 1234567890

READ TO THE MEMBER

By providing your card information, you allow The Muse Collective to charge your card for future payments in accordance with their terms.

If paying by card, this membership renews automatically at \$150.00 every year until you cancel. You can cancel anytime from your online account or at the front desk. Memberships paid by cash or check do not renew automatically and can be renewed online or at the front desk. Would you like automatic renewal turned on?

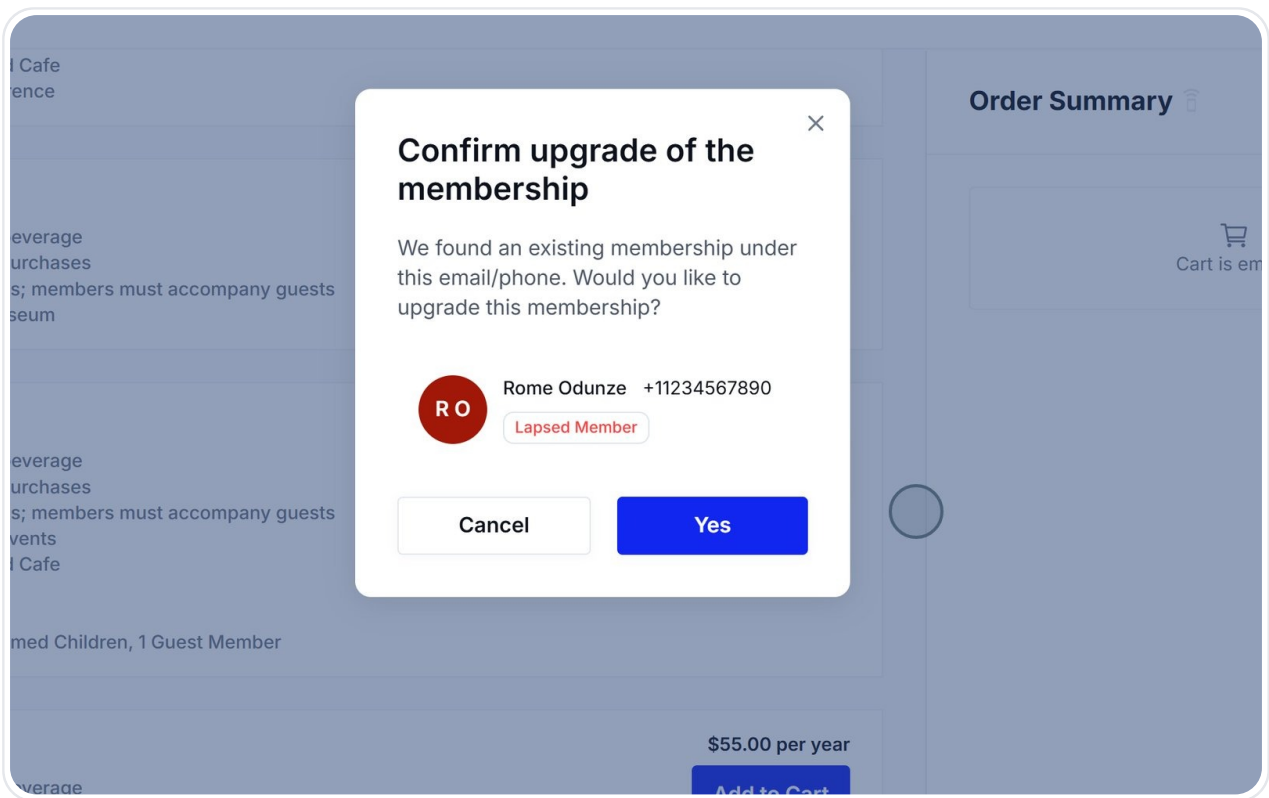
☒ Member agreed to automatic renewal

Total: \$150.00 every year

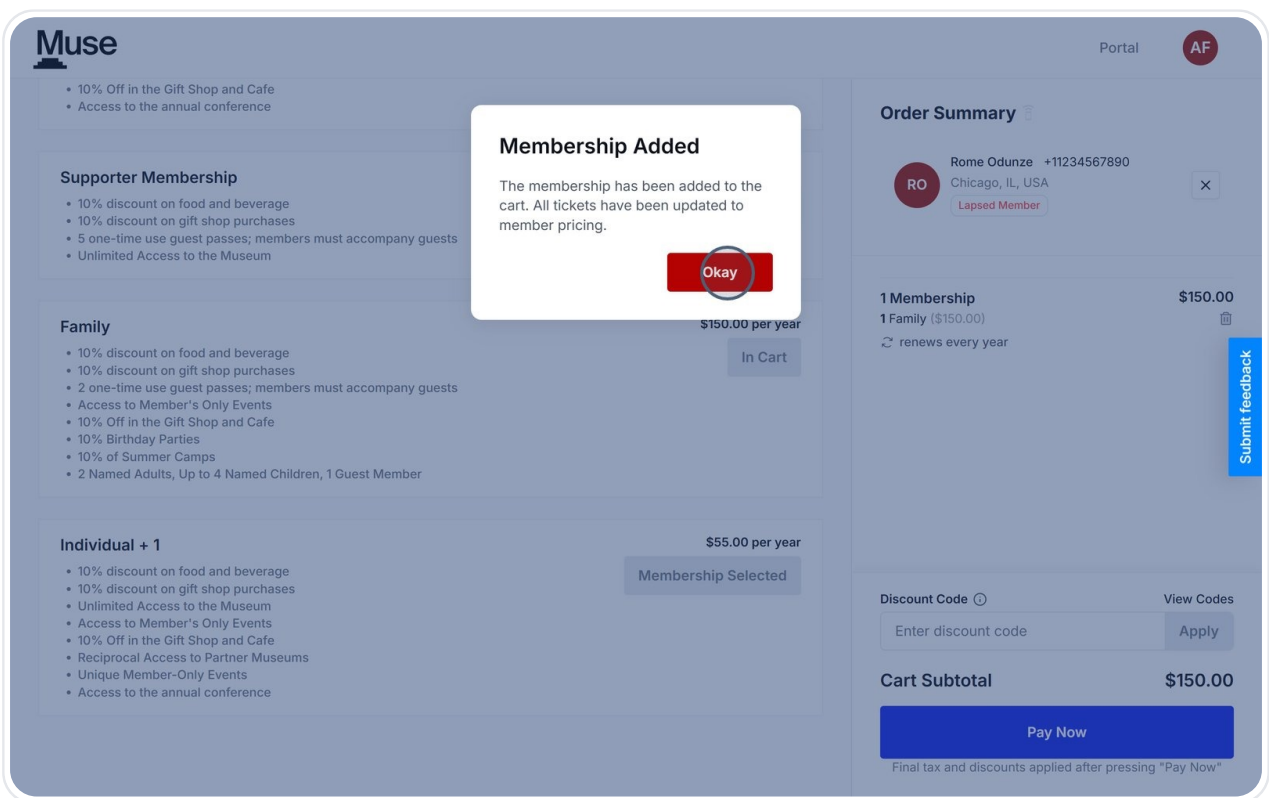
Back

Add Family

53. If you enter the email or phone number of another member, you will see this flag so you don't create a duplicate



54. You can then add the membership to the cart of the member to renew their lapsed membership



55.

Portal

AF

- 10% Off in the Gift Shop and Cafe
- Access to the annual conference

Supporter Membership

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 5 one-time use guest passes; members must accompany guests
- Unlimited Access to the Museum

\$200.00 per year

Membership Selected

Family

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- 2 one-time use guest passes; members must accompany guests
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- 10% Birthday Parties
- 10% of Summer Camps
- 2 Named Adults, Up to 4 Named Children, 1 Guest Member

\$150.00 per year

In Cart

Individual + 1

- 10% discount on food and beverage
- 10% discount on gift shop purchases
- Unlimited Access to the Museum
- Access to Member's Only Events
- 10% Off in the Gift Shop and Cafe
- Reciprocal Access to Partner Museums
- Unique Member-Only Events
- Access to the annual conference

\$55.00 per year

Membership Selected

Order Summary

RO

Rome Odunze +11234567890
Chicago, IL, USA
Lapsed Member

1 Membership

1 Family (\$150.00)
renews every year

\$150.00

Submit feedback

Discount Code

View Codes

Apply

Cart Subtotal

\$150.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

56. You will see your Bestsellers once you click the Merchandise or Cafe tab

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Select a subcategory...

Clear

Search...

Bestsellers

DS

Dino Sweatshirt

DT

Dino Theme Coffee Mug

MC

Muse Collective Coffee Mug

MC

Muse Collective T-shirt

NM

New Mug with Logo

Order Summary

Add Member Details

Cart is empty

Submit feedback

Cart Subtotal

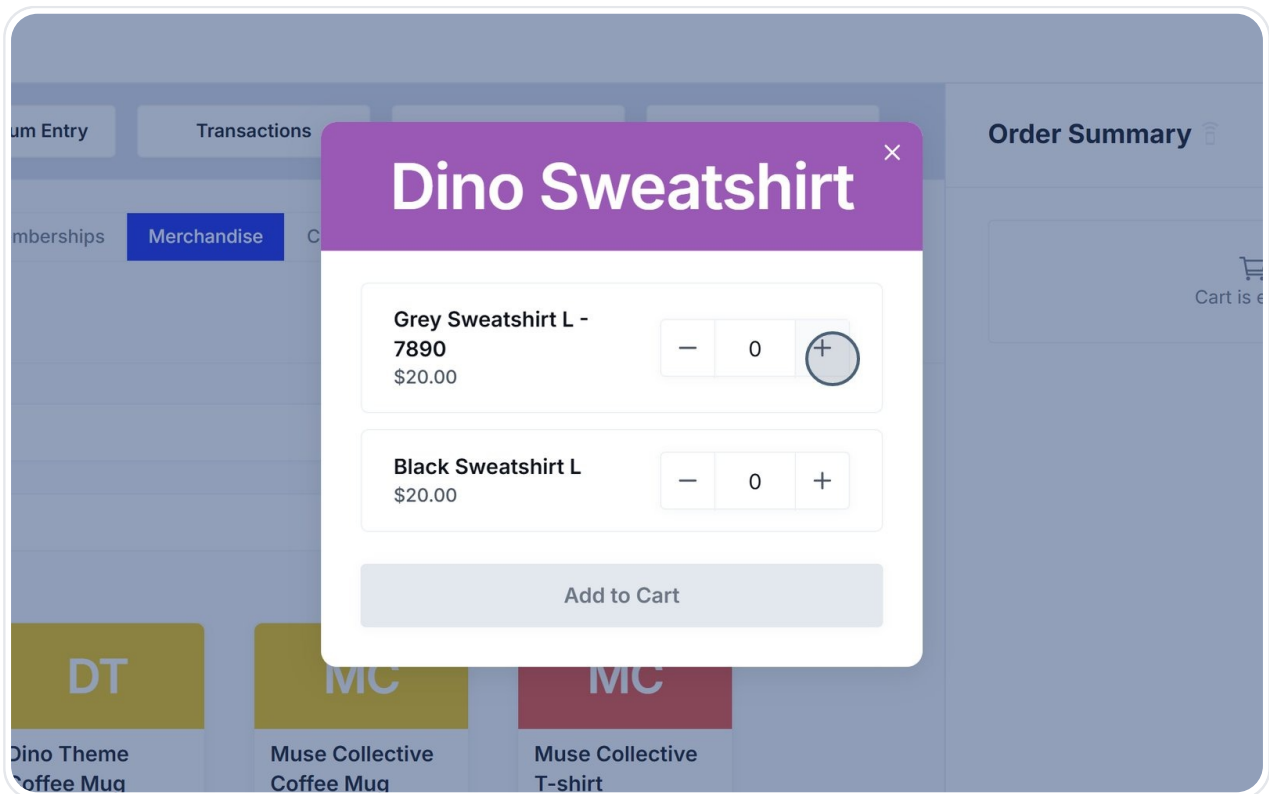
\$0.00

Pay Now

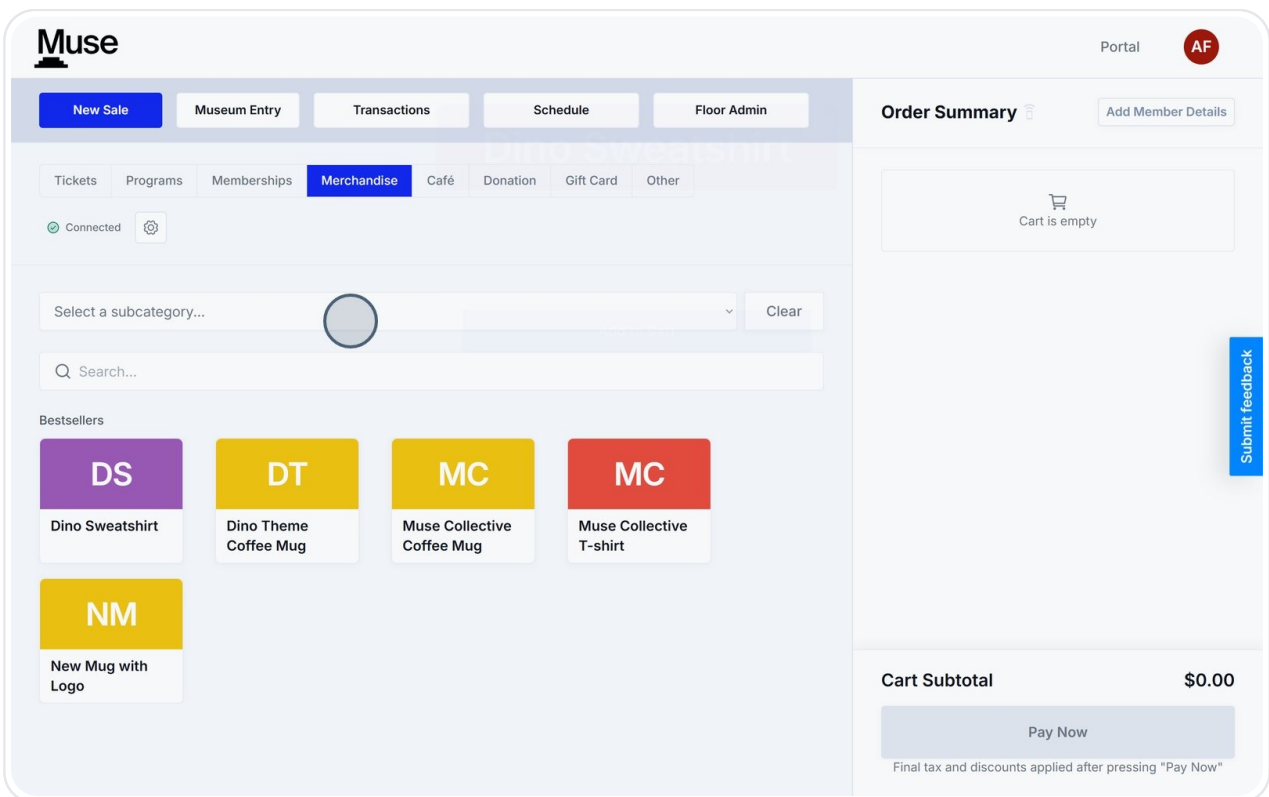
Final tax and discounts applied after pressing "Pay Now"

View online

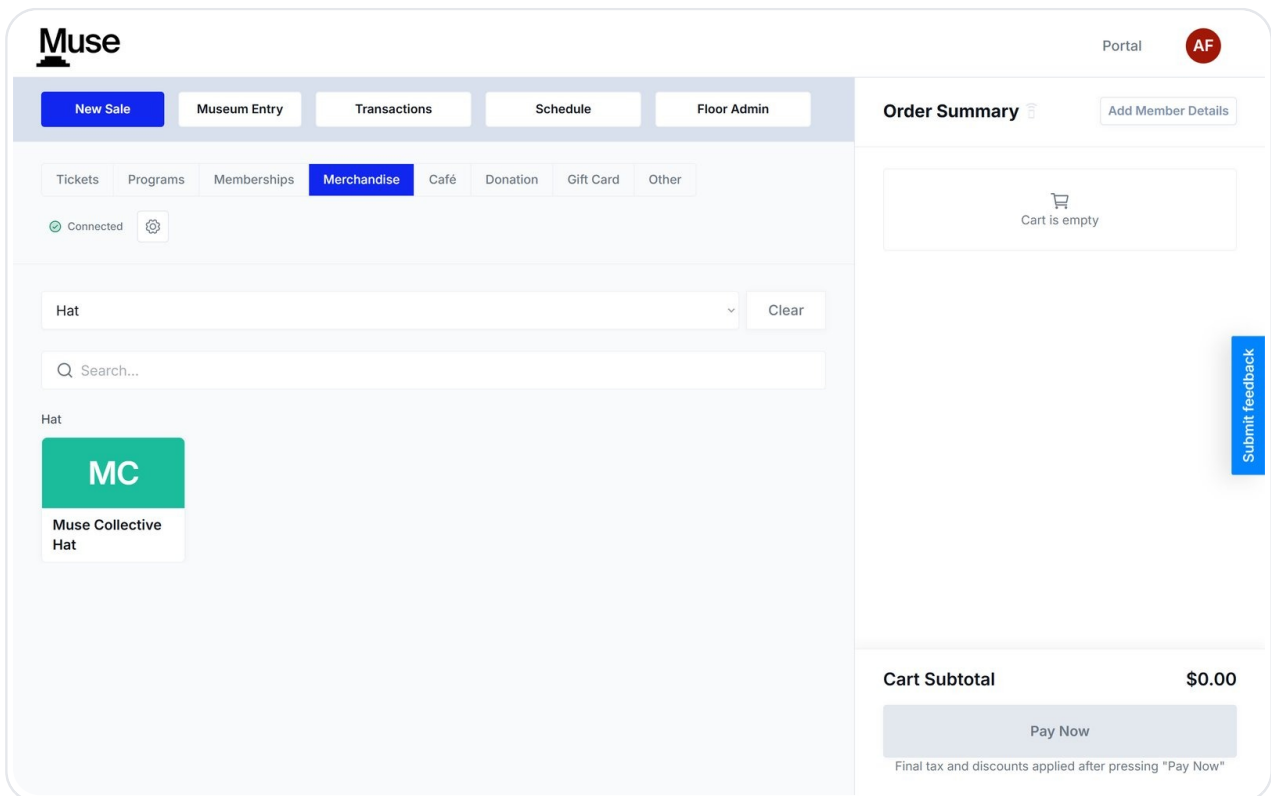
57.



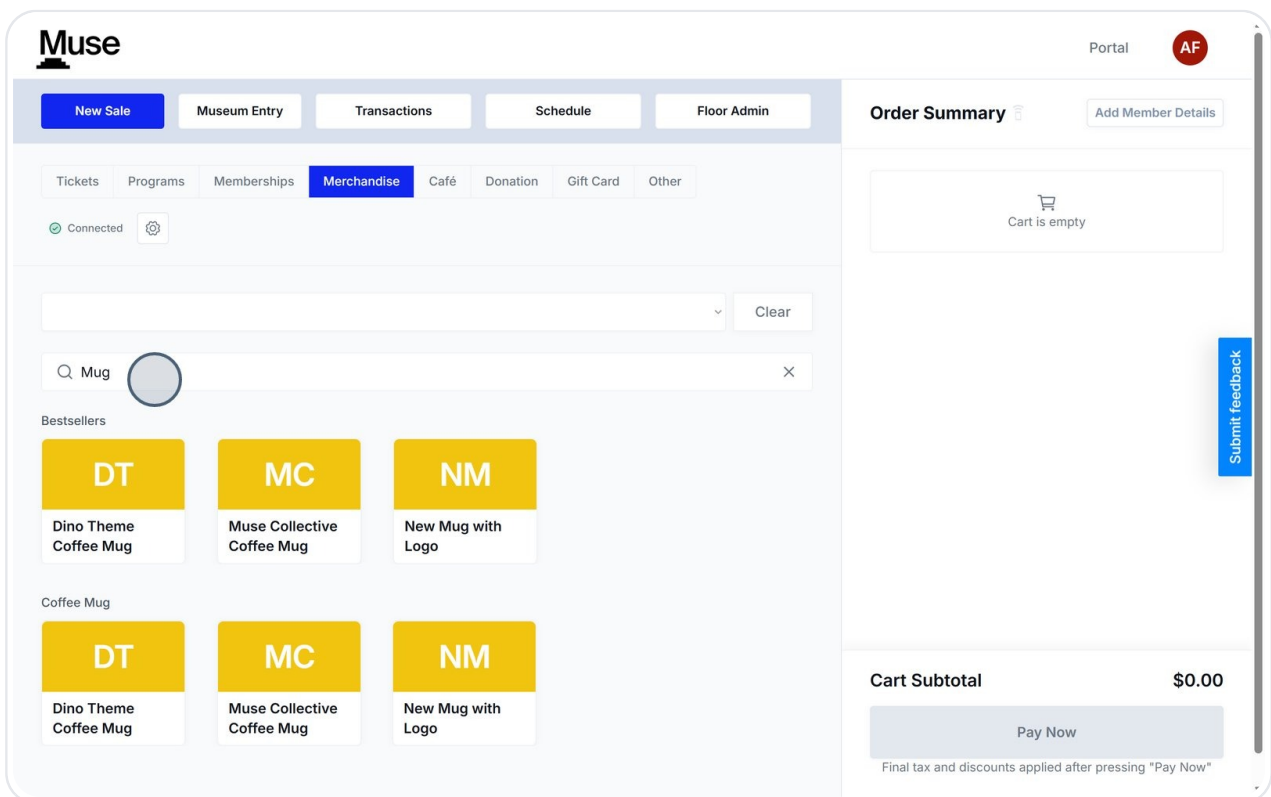
58. You can search for items by Subcategory



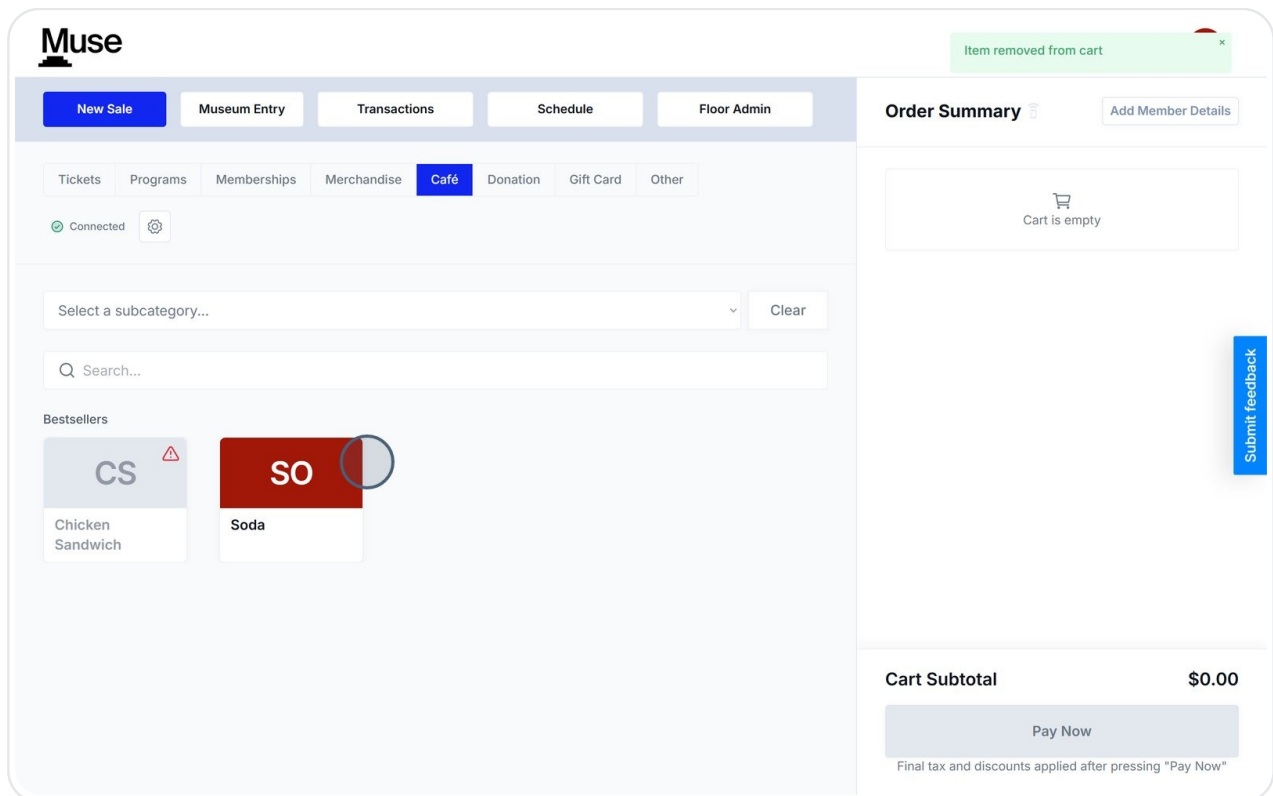
59.



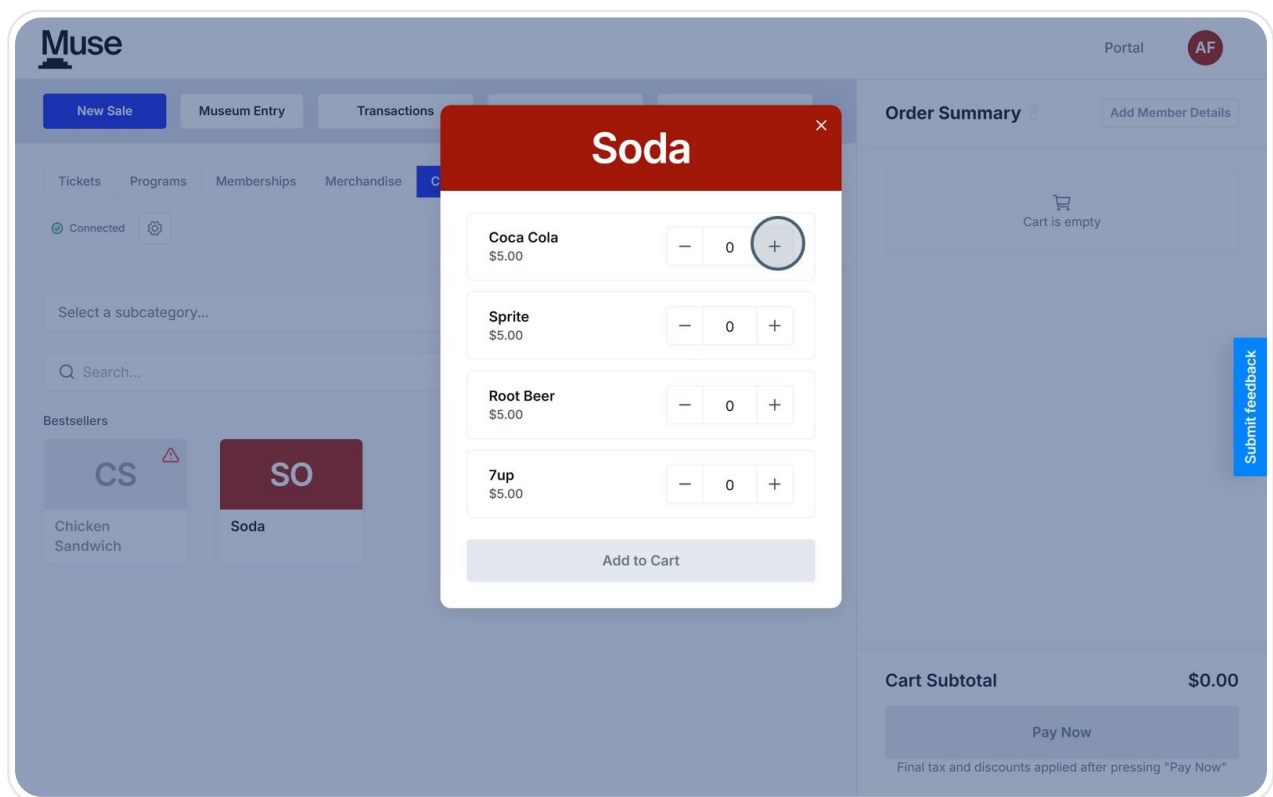
60. You can also Search by name or keyword



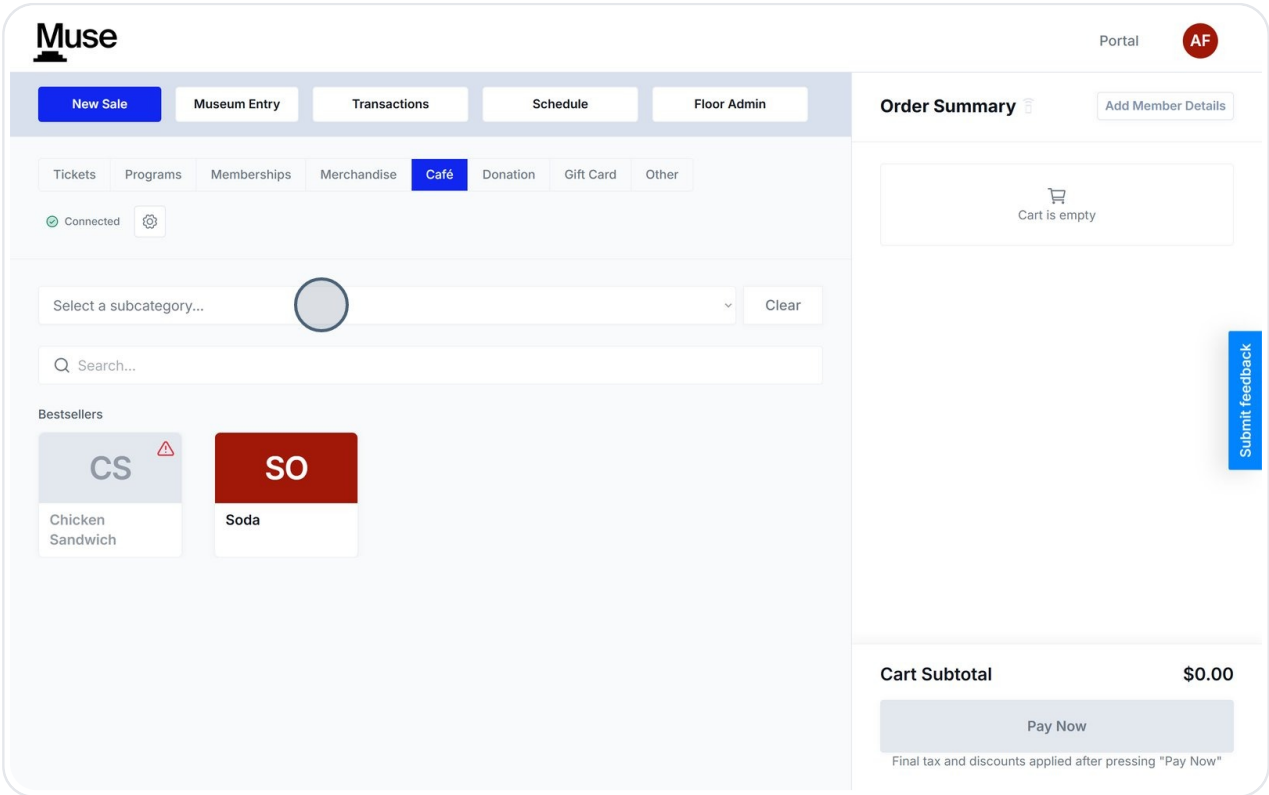
61.



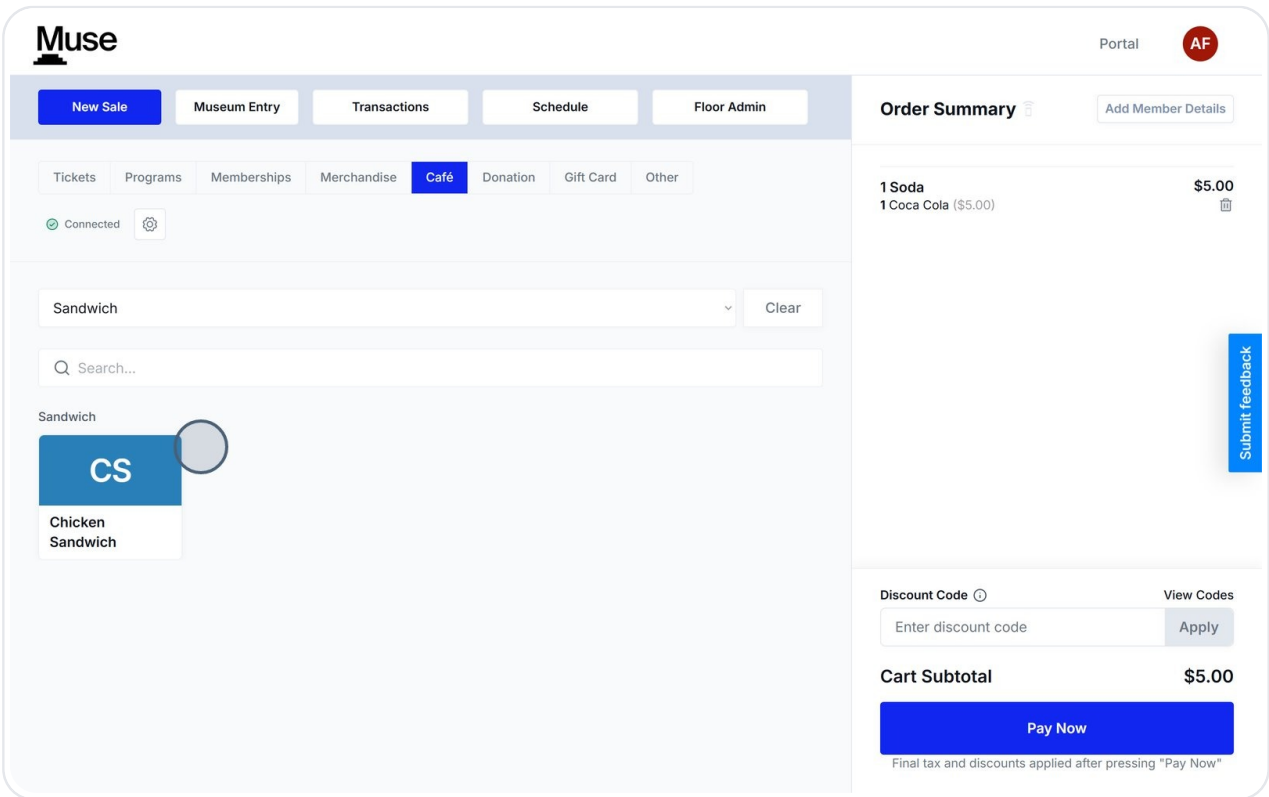
62.



63. The same search options apply to the Cafe items



64.



65. Guests can add donations from the Museum Floor

Muse

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Donations

Select an amount

☐ \$5.00

☐ \$10.00

☐ \$25.00

☐ \$50.00

☐ \$100.00

☐ \$250.00

☐ Custom amount

Select a frequency

☒ One-time

☐ Monthly

What would you like your donation to go toward?

☒ General Fund

☐ Specific Campaign

Donation visibility

☒ I'd like to donate in my name

☐ I'd like to donate anonymously

☐ I'd like to donate in honor of or as a gift to someone

Item removed from cart

Order Summary

Add Member Details

Cart is empty

Cart Subtotal\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

66. Guests can specify exactly where they would like to send their gift

Muse

Portal

AF

Donations

Select an amount

☐ \$5.00

☐ \$10.00

☒ \$25.00

☐ \$50.00

☐ \$100.00

☐ \$250.00

☐ Custom amount

Select a frequency

☐ One-time

☒ Monthly

What would you like your donation to go toward?

☐ General Fund

☒ Specific Campaign

Campaign*

2026 Capital Campaign

Designation

Donation visibility

☒ I'd like to donate in my name

☐ I'd like to donate anonymously

☐ I'd like to donate in honor of or as a gift to someone

Add Donation

Order Summary

Add Member Details

Cart is empty

Cart Subtotal\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

67.

Adult
Adult Admission
\$7.00

- 0 +

Child (Under 13)
Under 13 child admission
\$5.00

- 0 +

Senior (65+)
Senior (65+)
\$5.00

- 0 +

Packages

GA + Guided Tour Package
Enjoy standard Admission to The Muse...

From: \$0.00 >

Choose Your Own Adventure
Design your perfect day at The Museum...

From: \$0.00 >

Experience

Guided Tours

Adult
Adult Admission
\$25.00

TIME

- 0 +

Child (Under 13)
Under 13 child admission
\$10.00

TIME

- 0 +

Senior (65+)
Senior (65+)
\$15.00

TIME

- 0 +

Student
Student
\$15.00

TIME

- 0 +

Donation added to cart

Order Summary

Add Member Details

1 Donation
\$25.00
Recurring Donation

Discount Code View Codes

Enter discount code Apply

☐ Cover the fees to maximize impact \$0.00

Email
rome+x@chicagobears.com

Cart Subtotal \$25.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

68. Sell a gift card for instant delivery to the recipient

Portal AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Select an amount

☐ \$25.00

☐ \$50.00

☐ \$100.00

☐ \$150.00

☐ \$200.00

☐ \$250.00

☐ Custom amount

Sender

First Name

Last Name

Recipient

First Name

Last Name

Order Summary

Add Member Details

Cart is empty

Cart Subtotal \$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

69.

Muse

Portal

AF

Select an amount

☐ \$25.00

☒ \$50.00

☐ \$100.00

☐ \$150.00

☐ \$200.00

☐ \$250.00

☐ Custom amount

Sender

First Name

Last Name

Amanda

Fraser

Recipient

First Name

Last Name

Jen

Mendoza

Email

jen@musesoftware.ai

Add gift card

Order Summary

Add Member Details

Cart is empty

Cart Subtotal

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

70. The Other tab allows you to sell or refund on demand

Muse

Gift card removed from cart

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Manual Transaction

Manually create a new sale or refund for the current order

Manual sale

Create a new sale

Manual sale

Manual refund

Create a new refund

Manual refund

Order Summary

Add Member Details

Cart is empty

Cart Subtotal

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

Submit feedback

View online

71. Add the amount you need and a description in order to sell anything on the Floor

Muse

Portal AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Order Summary

Add Member Details

Cart is empty

Submit feedback

← Return to options

\$

Manual sale

Manually create a sale; the custom item will be added to the current order's cart.

Amount

\$10.00

Description

Item Name

⊕ Add to cart

Cart Subtotal

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

72.

Muse

Item removed from cart

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

Order Summary

Add Member Details

Cart is empty

Submit feedback

Manual Transaction

Manually create a new sale or refund for the current order

Manual sale

Create a new sale

Manual sale

Manual refund

Create a new refund

Manual refund

Cart Subtotal

\$0.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

73. Enter any amount and a description to refund at any time

Connected

← Return to options

\$

Manual refund
Manually create a refund; the custom refund will be added to the current order's cart.

Amount

\$10.00

Description

Customer Service

⊕ Apply to cart

74.

Muse

Portal **AF**

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Tickets

Programs

Memberships

Merchandise

Café

Donation

Gift Card

Other

Connected

← Return to options

\$

Manual refund
Manually create a refund; the custom refund will be added to the current order's cart.

Amount

Description

⊕ Apply to cart

Order Summary

Add Member Details

Refund

1 Customer Service (-\$10.00)

-\$10.00

Submit feedback

Discount Code ⓘ

View Codes

Enter discount code

Apply

Cart Subtotal

-\$10.00

Pay Now

Final tax and discounts applied after pressing "Pay Now"

75. Visit the Transactions tab to find, review and refund any transaction in Muse

Muse

PortalAF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Filters (3)

Timestamp	Total amount	Summary of items	Payment Type	Status
09/17/26 09:21 am	\$190.96	1 GA + Guided Tour Package Package, 1 GA + Guided Tour Package Package, 4 Adult tickets, 2 Child (Under 13) tickets Send Purchase Email	Split	Paid

Submit feedback

76. Click here to resend the purchase email

Muse

PortalAF

Transactions

Rollup

Timestamp

Total amount

09/17/26 09:21 am

\$190.96

Transaction Details

×

Date & Time

09/17/26 09:21 am

Status

Paid

[Reprint/Resend](#)

Issue full refund

Issue partial refund

Payment Type

Transaction ID

Split

26091700001

Card

Cash

Check

#12345

\$55.00

\$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
Adult - Experience	\$25.00	2	\$50.00	\$5.00	\$46.58

Submit feedback

77.

The screenshot shows the 'Transaction Details' modal in the Muse application. A confirmation dialog is displayed in the center, asking 'Email receipt' with a blue button. The background modal shows transaction information for 09/17/26, including a total amount of \$190.96 and a list of line items.

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
Adult - Experience	\$25.00	2	\$50.00	\$5.00	\$46.58

78.

The screenshot shows the 'Transaction Details' modal in the Muse application. A form is displayed in the center for sending an email receipt to 'amanda.fraser@musesoftware.ai'. The form includes a 'Cancel' button and a 'Send' button. The background modal shows the same transaction information as in the previous screenshot.

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
Adult - Experience	\$25.00	2	\$50.00	\$5.00	\$46.58

79. Click here to refund the entire order

Muse

New Sale

Museum Entrance

Transactions

Rollup

Timestamp

Total amount

09/17/26 09:21 am

\$190.96

Portal

AF

Filters (3)

Submit feedback

Transaction Details

Date & Time

09/17/26 09:21 am

[Reprint/Resend](#)

Payment Type

Transaction ID

Split

26091700001

Card

Cash

Check #12345

\$55.00

\$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

80.

Muse

New Sale

Museum Entrance

Transactions

Rollup

Timestamp

Total amount

09/17/26 09:21 am

\$190.96

Portal

AF

Filters (3)

Submit feedback

Refund

Refund will be issued across the original payment methods.

Card

Cash

Check #12345

Max \$190.96

Max \$55.00

Max \$135.96

\$190.96

\$55.00

\$135.96

Remaining to distribute (refund amount exceeded)

\$0.00

If check #12345 hasn't been processed yet, you can simply return it to the customer. Otherwise, your accounting team will need to issue a new check.

Refund reason (required)

e.g. Customer changed their mind, item damaged, wrong item purchased, etc.

Total Refund Amount

-\$190.96

Cancel

Process Refund

81. Click here to refund individual tickets

Muse

New Sale

Museum Entrance

Transactions

Rollup

Timestamp

Total amount

09/17/26 09:21 am

\$190.96

Portal

AF

Filters (3)

Paid

Submit feedback

Transaction Details

Date & Time

09/17/26 09:21 am

Reprint/Resend

Issue full refund

Issue partial refund

Status

Paid

Payment Type

Transaction ID

Split

26091700001

Card

Cash

Check

\$55.00

\$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

82.

Muse

New Sale

Museum Entrance

Transactions

Rollup

Timestamp

Total amount

09/17/26 09:21 am

\$190.96

Portal

AF

Filters (3)

Paid

Submit feedback

Refund Details

Available items to refund:

Item	Qty. to refund	Amount to refund
☐ Child (Under 13) - General Admission \$10.00 each \$1.00 discount each 2 available to refund	- 0 +	\$0.00
☐ Adult - Exhibition & Others Italian Glass Exhibition \$75.00 each \$7.50 discount each 1 available to refund	- 0 +	\$0.00
☐ GA + Guided Tour Package Adult - Package \$10.00 each \$1.00 discount each 1 available to refund	- 0 +	\$0.00
☐ GA + Guided Tour Package Child (Under 13) - Package \$10.00 each \$1.00 discount each 1 available to refund	- 0 +	\$0.00
☐ Adult - Experience \$25.00 each \$2.50 discount each 2 available to refund	- 0 +	\$0.00
☐ Adult - Event Halloween Spooktacular \$40.00 each \$4.00 discount each 1 available to refund	- 0 +	\$0.00

Refund Amount:

\$0.00

Cancel

Next

83.

Muse Portal AF

New Sale

Transactions

Timestamp

09/17/26 09:21 am

Total

\$18

Refund Details

Available items to refund:

Item	Qty. to refund	Amount to refund
☒ Child (Under 13) - General Admission \$10.00 each \$1.00 discount each 2 available to refund	1	\$9.32
☐ Adult - Exhibition & Others Italian Glass Exhibition \$75.00 each \$7.50 discount each 1 available to refund	0	\$0.00
☐ GA + Guided Tour Package Adult - Package \$10.00 each \$1.00 discount each 1 available to refund	0	\$0.00
☐ GA + Guided Tour Package Child (Under 13) - Package \$10.00 each \$1.00 discount each 1 available to refund	0	\$0.00
☐ Adult - Experience \$25.00 each \$2.50 discount each 2 available to refund	0	\$0.00
☐ Adult - Event Halloween Spooktacular \$40.00 each \$4.00 discount each 1 available to refund	0	\$0.00

Refund Amount: **-\$9.32**

Cancel Next

Package

GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
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Submit feedback

84.

Muse Portal AF

New Sale

Transactions

Timestamp

09/17/26 09:21 am

Total

\$18

Refund Details

Card Max \$190.96 \$9.32

Cash Max \$55.00 \$0.00

Check #12345 Max \$135.96 \$0.00

Remaining to distribute \$0.00

Refund reason (required)

e.g. Customer changed their mind, item damaged, wrong item purchased, etc.

Total Refund Amount **-\$9.32**

Back Process Refund

Package Adult - Package \$10.00 1 \$10.00 \$1.00 \$9.32

GA + Guided Tour Package Child (Under 13) - Package \$10.00 1 \$10.00 \$1.00 \$9.32

Submit feedback

85.

Muse Portal AF

New Sale

Transactions

Timestamp

09/17/26 09:21 am

Refund Details

Card Max \$190.96 **\$9.32**

Cash Max \$55.00 **\$0.00**

Check #12345 Max \$135.96 **\$0.00**

Remaining to distribute **\$0.00**

Refund reason (required)

Changed mind

Total Refund Amount
-\$9.32

Back **Process Refund**

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

Submit feedback

86.

Muse Portal AF

New Sale

Transactions

Timestamp

09/17/26 09:21 am

The refund was successfully processed!

Finish

Cash \$55.00

Check #12345 \$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

Partial Refund

Submit feedback

87.

Muse

Portal AF

New Sale

Transactions

Timestamp

09/17/26 09:21 am

AF

Filters (3)

Status

Partial Refund

Submit feedback

Email receipt

No receipt

Cash \$55.00

Check #12345 \$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

88.

Muse

Portal AF

Child (Under 13) - General Admission

Adult - Exhibition & Others Italian Glass Exhibition

GA + Guided Tour Package Adult - Package

GA + Guided Tour Package Child (Under 13) - Package

Adult - Experience

Adult - Event Halloween Spooktacular

Refund History

Description	Refunded Amount
9/17/26 9:29 am 1 Child (Under 13) - General Admission Issued by: Amanda Fraser Reason: Changed mind	-\$0.00

Total Amount

\$190.96

Total Refunded

-\$0.00

Submit feedback

89.

Muse

Portal AF

New SaleMuseum Entry

TransactionsRollup

TimestampTotal amount

09/17/26 09:21 am\$190.96

Transaction Details

Date & Time

09/17/26 09:21 am

[Reprint/Resend](#)

Payment Type

Transaction ID

Split26091700001

Card

Cash

Check #12345

\$55.00

\$135.96

LINE ITEMS

Item Name	Unit Price	Quantity	Items Price	Discounts	Subtotal
Child (Under 13) - General Admission	\$10.00	2	\$20.00	\$2.00	\$18.63
Adult - Exhibition & Others Italian Glass Exhibition	\$75.00	1	\$75.00	\$7.50	\$69.85
GA + Guided Tour Package Adult - Package	\$10.00	1	\$10.00	\$1.00	\$9.32
GA + Guided Tour Package Child (Under 13) - Package	\$10.00	1	\$10.00	\$1.00	\$9.32

Status

Paid

Partially Refunded

Filters (3)

Partial Refund

Submit feedback

90. Use Filters to find individual transactions

Portal AF

Schedule

Floor Admin

Filters (3)

Item Name	Payment Type	Status
ed Tour Package Package, 1 GA + Guided Tour Package Package, 4 Adult tickets, 2 r 13) tickets	Split	Partial Refund

urchase Email

Submit feedback

91.

Muse

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Filters (3)

Timestamp	Total amount	Summary of items	Paym
09/17/26 09:21 am	\$190.96	1 GA + Guided Tour Package Package, 1 GA + Guided Tour Package Package, 4 Adult tickets, 2 Child (Under 13) tickets Send Purchase Email	Paym

Transaction Source

Museum Floor

Cashier

All Cashiers

Station

All Stations

Transaction ID

Date Range

Maximum range is 7 days

From

To

9/17/2026

9/17/2026

Status

All Statuses

Reset

Update

Submit feedback

92. Click Rollup to see all transaction for a set time

Muse

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Timestamp	Total amount	Summary of items
09/16/26 12:46 pm	\$150.00	1 Family Send Purchase Email
09/16/26 12:36 pm	\$135.00	1 Family Send Purchase Email
09/16/26 07:22 am	\$31.05	2 Adult tickets Send Purchase Email

93.

Muse

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Filters (2)

Category	Revenue ⓘ	Transactions ⓘ	
Total	\$316.05	3	
General Admission	\$31.05	1	>
Memberships	\$285.00	2	>
Group Visits	\$0	0	
Exhibitions	\$0	0	
Experiences	\$0	0	
Programs	\$0	0	
Program Add-Ons	\$0	0	
Events	\$0	0	
Private Events	\$0	0	
Merchandise	\$0	0	
Food & Beverage	\$0	0	

Submit feedback

94. Click the arrow to see the breakdown

Portal

AF

Filters (2)

	Revenue ⓘ	Transactions ⓘ	
	\$316.05	3	
	\$31.05	1	
	\$285.00	2	>
	\$0	0	
	\$0	0	
	\$0	0	
	\$0	0	
	\$0	0	
	\$0	0	
	\$0	0	

Submit feedback

95.

Muse

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Filters (2)

Back

General Admission	Revenue ⓘ	Transactions ⓘ
Total	\$31.05	1
Adult	\$31.05	1

Submit feedback

96.

Muse

Portal

AF

New Sale

Museum Entry

Transactions

Schedule

Floor Admin

Transactions

Rollup

Filters (2)

Back

Memberships	Revenue ⓘ	Transactions ⓘ
Total	\$285.00	2
Family	\$285.00	2

Submit feedback